

**VSBPE**

**Date: May 8, 2018**

**Item: Professional Learning Statements for Teachers and Administrators**

**ITEM: Shall the VSBPE adopt the newly created template/guidelines for professional learning statements for teachers and administrators? Shall such guidelines be part of the relicensure process and included in the updated *Relicensing Handbook for Vermont Educators* for renewals, reinstatements, and Retired Educator Applications?**

**AGENCY RECOMMENDED ACTION:**

**That the Vermont Standards Board for Professional Educators adopt the newly created guidelines for professional learning for teachers and administrators. Said guidelines should be used by the appropriate Standards Boards and be included in the *Relicensure Handbook for Vermont Educators* for renewals, reinstatements, and Retired Educator Applications.**

**BACKGROUND:** Upon receiving input from the field and the Office regarding professional learning statements not being consistent, it was decided to convene a workgroup of Local Standards Board Chairs, comprised of small, medium, and large SU/SDs from regions of the state. In addition, all Regional Boards were also invited to be part of a workgroup to consider professional learning statements that pertained to educators practicing under an administrative endorsement.

**RATIONALE:** The idea of having a common guideline for all renewing and reinstating educators to use the same guidelines for professional learning regardless of which Board or the AOE that processes the application was received by the Boards as a positive step toward consistency. The creation of guidelines for professional learning statements also supports VSBPE Policy H4 - Policy on Improving Consistency for Educator Relicensure. The guidelines should remove confusion for educators regarding expectations when submitting professional learning.

Attached:

- Guidelines for Teachers – Professional Learning
- Guidelines for Administrators – Professional Learning

## **Guidelines for Teachers – Professional Learning**

### **Teacher Endorsements**

#### **Description Statements must include:**

Please answer the following questions in a concise manner:

- 1) What was/were the content and/or objectives of the learning activities? (May use syllabus or activity description provided.)
- 2) If you are using this activity as your endorsement specific (content) hours, please provide the related [knowledge/performance standards](#).

#### **Expected or Actual Impact Statements:**

Please answer the following questions in a concise manner using “I” statements:

- 1) How did this activity result in new learning for you?
- 2) How will this new learning enhance your instruction/practice?
- 3) How does this new learning translate for improved outcomes for students?

### **Administrator Endorsements**

#### **A brief Description Statement must include:**

- 1) Content of course/workshop
- 2) Connection to leadership standards
- 3) Why is this Professional Learning activity important?

#### **A brief Expected or Actual Impact Statement must include “I” statements for all of the following questions:**

- 1) What was your new learning?
- 2) How would this new learning influence your skills as a leader?
- 3) How would you expect this new learning to improve outcomes for teachers and students?

# **Guidelines for Administrators - Professional Learning**

## **Administrator Endorsements**

**A brief Description Statement must include:**

- 1) Content of course/workshop
- 2) Connection to one of the following:
  - learning for personal and professional growth
  - building based initiatives
  - Supervisory Union/District Continuous Improvement Plan
- 3) Why is this Professional Learning activity important?

**A brief Expected or Actual Impact Statement must include “I” statements for all of the following questions:**

- 1) What was your new learning?
- 2) How will new learning influence your skills as a leader?
- 3) How does this new learning translate for improved outcomes for teachers and students?

## **Teacher Endorsements**

**A brief Description Statement must include:**

- 1) Content of course/workshop
- 2) Connection to the teaching endorsement - content specific

**A brief Expected or Actual Impact Statement must include “I” statements for all of the following questions:**

- 1) What was your new learning?
- 2) How will this new learning influence your skills as an educator?
- 3) How would you expect this new learning to improve outcomes for you and students?