

**Education Quality Team**  
*Staff Report for November 29, 2018*

*From the Education Quality Division: Director, Debi Price*

At the November VSBPE meeting board members will be finalizing the VSBPE Legislative Report for submission to the House and Senate Education Committees by December 1, 2018. I would like to recognize the work of Amy Scalabrini in the formatting and distribution of the VSBPE's licensure requirements survey and her collation of the data received to support both the Legislative Sub-Committee and the full board in the development of the VSBPE's Legislative Report. Additionally, I would like to recognize Hallie Rubalcaba who provided data on licensure requirements the North East Region to support the Sub-Committee and full board development of the Legislative Report.

*From the Education Quality In-Service Team: Licensing Program Manager, Ron Ryan*

The re-licensure handbook has been reviewed and updated with VSBPE changes that were approved at the October 30, 2018 meeting. Additionally, there have been revisions made to the transition forms from Level I to Level II that were discussed at that meeting. The Licensing sub-committee will be reviewing these revisions at this meeting.

In early November all provisionally licensed educators with a license expiration date of June 30, 2019 were sent [emails](#) notifying them that initial license applications needed to be submitted by April 1, 2019 to ensure they were licensed for the 2019-2020 school year. If individuals were going through Peer Review as their initial licensure route their portfolios must be submitted by March 2019. Superintendents were sent a copy of the email with a list of their staff who hold a provisional license expiring in June.

All educators with expiring Level I or Level II licenses on June 30, 2019 will be sent an email the first week in December notifying them that Renewal applications will open on January 3, 2019. Until January 3, 2019 educators may upload their professional learning. Additionally, in the email notification educators will be informed of the current Criminal Record Check (CRC) process.

Local/Regional Standards Boards – All LSBs have been sent their 2019 renewal list. It is important that educators update their employment section when there is a change in their employment as the renewal list is only as valid as the employment section of an educator's profile. Additionally, D. Giles continues to verify financial statements with corresponding SDE 2.0s, prepare for grant awards and meet with LSBs to review process and procedures.

Current Work Queue per application type as of 11/14/18:

| Application Type                           | Total |
|--|-------|
| Initial                                    | 59    |
| Reinstatement                              | 18    |
| Renewal                                    | 0     |
| Retired                                    | 0     |
| Temporary                                  | 22    |
| 1 Yr. Temporary – extenuating circumstance | 0     |
| Transcript Review – Initial                | 15    |
| Transcript Review – Add endorsement        | 46    |
| Peer Review - Initial                      | 46    |
| Peer Review – Add endorsement              | 11    |

Applications in the work queue are in various stages of processing from just received to waiting for payment from applicant

***From the Pre-service Education Quality Team Program Coordinator, Terry Reilly***

The Title II State Report Card has been submitted indicating about a 13% decrease in completers from VT licensure programs. This is a state-wide percentage on average. Some programs had more completers this reporting cycle, some less but, as mentioned, on an average we saw a decrease. This report generates billing numbers for ROPA. Each approved program is billed \$25.00 per completer. The endorsement reformatting work is on track. This work includes using consistent numbering and removing the phrase “additional requirements” when referring to testing requirements. This will help in the processing of licensing applications coming in under reciprocity.

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PEER REVIEW

2018/2019 Clinic Dates

**Saturday, December 1st, 2018**

Session 1- 11:00AM-1:00PM

Session 2 -2:00PM-4:00PM.

**Saturday, January 12th, 2019**

Session 1- 11:00AM-1:00PM

Session 2-2:00PM-4:00PM

Additional 2019 dates have been scheduled and will soon be online

## ROPA

- The ROPA Consultant and the UVM Review team chair are currently finalizing UVM's Full Review report.
- The ROPA Consultant and the Middlebury Review team chair are currently finalizing Middlebury College's Full Review report.