Issue Date: December 4, 2024

Title I 1003 School Improvement Grant Monitoring

Purpose

The purpose of this document is to describe the monitoring process for Title I 1003 School Improvement Grant awardees and their proposed activities/investments. Monitoring takes place to assess the improvement of student outcomes based on the indicators in the statewide accountability system (1111(d)(2)(B)). The monitoring consists of a set of questions for the LEA and school(s) as well as a summative report including any findings and best practices.

Monitoring Process

LEAs awarded 1003 School Improvement (SI) grant funds will be monitored twice per year, once in February and once in June.

To complete the monitoring process, the LEA and its identified schools will:

1. Log into the GMS (Grants Management System), click on Title I SI Monitoring (Title I – SI – OM).
2. Open your SU/SD's monitoring section.
3. Complete all tabs in order.
4. Under the Mid-Year or End-of-Year Monitoring tab, download the LEA Monitoring questions and the School Monitoring questions.
5. The LEA and each school identified should respond to these questions (with technical assistance from AOE, as needed) and upload responses to the GMS.
6. Meet with the School Improvement Grant Coordinator and the Education Quality Coordinator (EQC) during a regular scheduled meeting to discuss responses.
7. Review the AOE draft report for confirmation of findings.

   AOE will publish the final report to GMS.

Monitoring Inquiry Protocol

The following questions will be the focus of inquiry with schools and the LEA during the mid-year monitoring period.

[School Mid-Year Monitoring Questions](#)

Implementation of Activities

1. Are the grant activities and related investments that you identified in your 1003 SI grant application being implemented as intended?

2. What implementation challenges have you experienced along the way?

3. Describe to what degree your grant activities and related investments have contributed to student learning/outcomes and your CIP goals.

4. What are your next steps?

[LEA Mid-Year Monitoring Questions](#)

LEA Oversight

- Supporting schools to develop Continuous Improvement Plans (CIP) that address the reason for identification (CSI, TSI, ATSI)?

- Monitoring the implementation of the identified schools' CIPs?

- Developing plans to take additional action following persistent unsuccessful implementation of identified schools' CIPs?

- Using a rigorous review process to recruit, screen, select, and evaluate any external partners with which the LEA will partner in carrying out activities supported with section 1003 School Improvement funds?

- Aligning other Federal, State, and local resources to carry out the activities supported with section 1003 School Improvement funds?

- As Appropriate, modifying practices and policies to provide operational flexibility, which may include flexibility with respect to school budgeting and staffing, that enables full and effective implementation of CIPs for identified schools?

The following questions will be the focus of inquiry with schools and the LEA during the end-of-year monitoring period.

School End-of-Year Monitoring Questions

Implementation of Activities

1. Were the grant activities and related investments that you identified in your 1003 SI grant application being implemented as intended?

2. What implementation challenges have you experienced along the way?

3. To what degree did your grant activities and related investments contribute to student learning/outcomes and your CIP goals?

4. What are your plans for sustaining this work next year/beyond the performance period of the grant?

LEA End-of-Year Monitoring Questions

LEA Oversight

- Supporting schools to develop Continuous Improvement Plans (CIP) that address the reason for identification (CSI, TSI, ATSI)?

- Monitoring the implementation of the identified schools' CIPs?

- Determine plans for taking additional action following persistent unsuccessful implementation of identified schools' CIPs?

- Adjusting to sustain systems next year or beyond the performance period of the grant?