

Supports and Resources for the Evaluation of Nutrition Services

Vermont Local Wellness Policy Guide

General Strategies/Resources

- The Vermont Agency of Education (AOE) handles the administrative review process. The objectives of the Administrative Reviews are to (1) determine whether the School Food Authority meets program requirements (2) provide technical assistance (3) secure any needed corrective action and (4) assess fiscal action, if applicable. The State agency will examine records during the Administrative Review, including:
 - Copy of the current wellness policy,
 - Documentation on how the policy and assessments are made available to the public,
 - The most recent assessment of implementation of the policy, and
 - Documentation - update, stakeholders, public notification.

The VT AOE and the USDA provide numerous training resources to help a school food authority prepare for a review.

- [USDE Administrative Review Guidance](#)
- [Vermont AOE's Child Nutrition homepage](#), including their [Administrative Review](#) page.

Reporting Strategies/Resources

- Schools shall report on the school nutrition environment to the public, including information on food safety inspections, local wellness policies, school meal program participation, nutritional quality of program meals, etc.
- Posting examples include the school website, newsletters, school bulletin boards, etc.