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<b>Posting Title:</b>	Secretary of Education	<b>Job Opening ID:</b>	623136
<b>Job Opening Status:</b>	110-Filled/Closed	<b>Job Type:</b>	Standard
<b>Job Title:</b>	Agency Secretary	<b>Job Code:</b>	90100A
<b>Position Number:</b>	777001 Agency Secretary		
<b>Business Unit:</b>	05100 Education Agency		
<b>Job Family:</b>	000001 Non-Classified/Exempt		

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<a href="#">Secretary of Education</a>	<input checked="" type="checkbox"/>	

This position, **Secretary of Education (Job Opening #623136)**, is open to all State employees and external applicants.

**\*\*\*DO NOT APPLY ONLINE\*\*\***

To be considered for this position, please mail or deliver your cover letter and resume to VT State Board of Education, 219 North Main Street, Suite 402, Barre, VT 05641 or via email to [Maureen.Gaidys@vermont.gov](mailto:Maureen.Gaidys@vermont.gov) no later than 5:00 p.m. EST, April 30, 2018.

To view the full job description and preferred qualifications, please see the [job posting on the Agency of Education's website](#).

If you would like more information about this position, please contact Krista Huling at (802) 644-8433 or [krista.huling@vermont.gov](mailto:krista.huling@vermont.gov)

Please note that multiple positions in the same work location may be filled from this job posting.

Resumes will not be accepted via e-mail. You must apply online to be considered.

The Vermont State Board of Education is seeking a new Secretary of Education to execute the educational policies adopted by the State Board and to oversee the operations of the Agency of Education. The Secretary's primary duties include identifying the educational goals of the public schools, evaluating programs of instruction in the public schools, giving advice to the State Board of Education and the General Assembly, supervising the execution of laws related to public schools and the distribution of all money appropriated by the State under state law for public education. The Agency's work is executed consistent within federal policy and in the context of intensifying public focus on cost-effectiveness and accountability. Vermont is a state with a demonstrated commitment to quality and equity in education and a legacy of public engagement.

The Secretary will work on critical education policy including personalized learning plans, proficiency based graduation requirements, and college access opportunities. Vermont has often led the way in implementing innovative education policies. A major priority for the Secretary of Education will be guiding the State Board of Education through the creation of a state plan for consolidated school governance, and implementation of this plan.

To view the full job description and preferred qualifications, please see the [job posting on the Agency of Education's website](#).

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**Minimum Qualifications**

The Vermont State Board of Education will consider only candidates who meet the **Statutory Requirements** stipulated by the General Assembly, as follows:

Candidates for the position of Secretary of Education “..shall have expertise in education management and policy and demonstrated leadership and management abilities.” ([3 V.S.A. §2702\(c\)](#))

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**Preferred Qualifications**

1. Knowledge of PreK-12 public educational policy and practice;
2. Familiarity with school governance structures and practices typical of Vermont or similar states;
3. Experience with executive and legislative entities in the public sector at the state and local levels and/or experience in private sector governance and leadership;
4. Knowledge of fiscal and tax policy and education-funding issues at the federal, state, and local levels;
5. Expertise in framing, communicating, and advancing public and/or business policy issues, options, strategies, and tactics;
6. Diversity of educational experiences and background;
7. Experience driving organizational effectiveness and continuous improvement in large organizations; and
8. Effectiveness in communications, oral, written and in multiple media, with the public, with special constituencies and interest groups, with decision-makers, and with employees.