

RESOLUTION

WHEREAS, 1 V.S.A. § 310(3) defines “public body” to include any board of the State or any committee of any board; and

WHEREAS, the State Board of Education is required by 16 V.S.A. § 164(21) to report annually to the Governor and General Assembly on progress the Board has made in development of education policy for the State; and

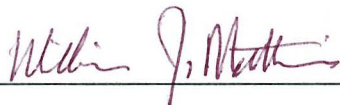
WHEREAS, the State Board of Education appointed a Legislative Subcommittee (Subcommittee) to review the 2016 report and the Subcommittee met to do so; and

WHEREAS, the Subcommittee could be asked in the future to review another of the Board’s annual reports;

The Subcommittee hereby adopts the following measures to ensure compliance with 1 V.S.A. § 310 et seq., commonly known as Vermont’s Open Meeting Law:

1. Meetings of the Subcommittee will be publically announced by notifying the Secretary of Administration of the time and place of the meeting pursuant to 1 V.S.A. § 312 (c)(1) and 16 V.S.A. § 2222(c).
2. The agenda for a meeting will be publically announced by posting it on the website designated by the State Board of Education for its announcements.
3. Minutes of any Subcommittee meeting will be taken and posted on the website designated by the State Board of Education for its announcements.
4. The meeting minutes will include at a minimum the following information:
 - the names of all members of the Subcommittee members who were present;
 - the names of all other active participants in the meeting;
 - the general substance of all motions, proposals, and resolutions made, offered, and considered, and what disposition is made of the same; and
 - the result of any vote, with a record of the individual vote of each member if a roll call is taken.
5. If the Subcommittee meeting will be held by electronic or other means, the agenda will designate a physical location where a member of the public can attend and participate in the meeting. A member of the Subcommittee or staff or designee of the Subcommittee will be physically present at the designated location.
6. The Subcommittee will allow the public to participate at each meeting, but the participation may be limited by when it may occur during the meeting and the length of time in order to allow for completion of the Subcommittee’s work in accordance with the agenda.

Dated this 2nd day of February, 2017.

By: 

William Mathis, Subcommittee Chair