

Policy

The budget is a policy document that reflects the goals of the School. It is the policy of the INSPIRE School for Autism to develop a school budget that reflects the School's mission in improving student achievement.

Administrative Responsibility

1. The Board of Directors will develop an annual calendar for budget development. The calendar will provide sufficient time for:
 - establishing budget priorities based on ongoing consultations with school employees, parents, students and other citizens;
 - preparing budget requests by administrators and staff;
2. The Treasurer or their designee will prepare a draft budget based on the input of school, community and Board members.

Approval

The budget will be presented by the Treasurer to the Board of Directors for approval.

Presentation

The board will adopt a budget presentation format which:

1. emphasizes cost-saving measures taken by the school during the current budget period;
2. clarifies budget priorities;
3. indicates anticipated amounts and sources of income;
4. compares costs and budget increases or decreases for specific programs over a period of time;
3. clearly indicates such key budgetary factors as cost per pupil, student-teacher ratios, and tuition;
4. meets all government requirements;
5. reviews the accomplishments of the prior year with regard to student performance and budgetary effectiveness in addressing increased student performance.

Legal Reference(s): 16 V.S.A. § 563 (Powers of Boards)

16 V.S.A. § 165 (a) (1) (Action Plans)

Cross Reference: Financial Management (401)

Financial Accountability (403)

Financial Reports and Statements (404)