

Title: Secretary of Education

Application Deadline Date: Do not apply online - see instructions below

Req ID: 48254

Department: Education Agency

Location:

Montpelier, VT, US

Position Type: Exempt

Schedule Type: Full Time

Hourly Rate: \$80.94

How to Apply

Do not apply online. Please apply by sending your cover letter, resume, and three references to Lyle Jepson at lyle.jepson@vermont.gov and indicate "Secretary of Education" in the subject line of your e-mail. Please apply by **Thursday October 5, 2023**.

Overview

The Vermont State Board of Education is seeking a Secretary of Education who will provide a positive vision and inspirational leadership to over 150 employees at the Agency of Education. The Secretary works closely with the State Board of Education to ensure that both public and independent schools located in the State comply with applicable federal and state statutes, rules, and policies and serves as a non-voting member of the Board. The Secretary is appointed by and serves at the pleasure of the Governor; as a member of the Governor's Cabinet, the Secretary works collaboratively with a professional team of State level agencies overseen by the Governor.

Description

The successful candidate will demonstrate experience managing complex issues and exhibit a belief in the transformational power of education as the key to revitalizing our communities. The Secretary will focus on reducing educational inequities in all schools, particularly in communities that have experienced the most substantial demographic declines, and commit to ensuring that students are successful academically and have the skills to engage constructively with their peers and communities. The Secretary will be expected to implement strategies that will improve student test scores, support students across the educational spectrum, including students with special education needs, and align strategies with early care learning systems and statewide access to afterschool and summer enrichment. The Secretary will increase the number of students who are engaged in career and technical education and work-based learning opportunities and ensure that high school students are prepared to enroll in higher education and training. The Secretary will possess strong management and leadership skills and exhibit the ability to build a vibrant and inclusive organizational culture to support the vision of the Agency. Through past experience and practice, as well as a commitment to ongoing intercultural development, the Secretary will demonstrate dedication to ensuring diversity, equity, and inclusion within the Agency of Education and all Vermont schools.

Compensation

The Secretary of Education will be compensated \$80.94 per hour, or \$168,355.20 per year. More information regarding total compensation can be found beginning on page 25 of the [Exempt Officials Handbook](#).

Minimum Requirements

The general duties and requirements of the Secretary are outlined in [16 V.S.A. § 212](#).

Preferred Qualifications

- Experience with PreK-12 educational delivery systems ;
- Demonstrated success as a transformational leader;
- Experience driving organizational effectiveness, managing complex issues, and fostering a culture of continuous improvement;

- Familiarity with school governance structures and practices typical of Vermont or similar states;
- Knowledge of fiscal and tax policy and education funding issues at the federal, state, and local levels;
- Experience with executive and legislative entities in the public sector at the state and local levels and/or experience in private sector governance and leadership;
- Experience identifying and addressing systemic disparities, ensuring that equity goals and objectives are incorporated throughout the Agency's operations, and understanding strategic and policy guidance on equity issues;
- Experience framing, communicating, and advancing public and/or business policy issues, options, strategies, and tactics;
- Effectiveness in communications, oral, written and in multiple media, with the public, with special constituencies and interest groups, with decision-makers, and with employees;
- Willingness to relocate to Vermont if currently out-of-state;
- Commitment to all Vermont children and their communities.

Equal Opportunity Statement

The State of Vermont celebrates diversity, and is committed to providing an environment of mutual respect and meaningful inclusion that represents a variety of backgrounds, perspectives, and skills. The State does not discriminate in employment on the basis of race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, HIV Status, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, past or present military service, membership in an employee organization, family medical history or genetic information, or family or parental status. The State's employment decisions are merit-based. Retaliatory adverse employment actions by the State are forbidden.