

Form #9 - Completion of an Evaluation of a Transfer Student

School District: _____ Case Manager: _____

Student's Name: _____ Student #: _____

Date of Birth: _____ Date Sent: _____

The authorized school district staff has explained to the Parent that he or she is not required to enter into this agreement.

Authorized District Staff Name and Position: _____

School Name: _____ Date: _____

The 60-day evaluation timeline for completing an initial evaluation does not apply if:

The first school district initiates an evaluation of the student and the student moves into a second school district after the 60 days starts but before the initial evaluation has been completed. If the new school district is promptly seeking information from the previous district and promptly completing the evaluation, the new school district and the Parent then must agree that the initial evaluation will be completed by a specific date that exceeds the original 60-day timeline.

We agree that the initial evaluation for this student will be completed by: _____

Date: _____

Authorized district staff signature

Date: _____

Parent/guardian/surrogate/adult student signature

Contact Information:

If you have questions about this document or would like additional information, please contact:
the [Special Education Monitoring Team](#).

The three-year reevaluation timeline for completing a triennial evaluation does not apply if the first school district initiates a reevaluation of the student and the student moves into a second school district after the reevaluation starts but before the reevaluation has been completed. If the new school district is promptly seeking information from the previous district and promptly completing the evaluation, the new school district and the Parent then must agree that the reevaluation will be completed by a specific date that exceeds the three-year anniversary date.

We agree that the reevaluation for this student will be completed by: _____

Date: _____

Authorized District Staff Signature

Date: _____

Parent/Guardian/Surrogate/Adult Student Signature

Note: Prior written notice about evaluation/consent for evaluation is not required.