



Special Education Advisory Panel: Executive Board Meeting

DRAFT MINUTES

Meeting Place: Microsoft Teams platform (Virtual Meeting)

Date: Thursday, October 27, 2022 – 4:30pm to 6:30pm

Present: Katie Ballard, Sandra Chittenden, Scarlett Duncan, Rachel Seelig, Jacqui Kelleher, Chris Case

Agenda:

4:30-4:40	Come to Order, Review and Approve minutes
4:40-5:00	AOE Special Education Director Transition Update
5:00-5:20	Follow Up/update from Initial State Board Engagement
5:20-5:40	Upcoming November Full Panel Agenda Discussion
5:40-6:00	Discussion on Potential Creation of Subcommittees
6:00-6:20	Panel Priorities Discussion Pre-Meeting Prep Planning
6:20-6:30	Public Comment
6:30	Adjourn

Come to Order, Review and Approve minutes: tabled

AOE Special Education Director Transition Update:

Katie thanked Jacqui for her time and service as the state director of special education. Other members went around and shared affirmations and gratitude for her as well. Chris Case was present to discuss the process for replacing her and his role in the interim as the SEAP ex-officio

Follow Up/update from Initial State Board Engagement:

Katie shared her presentation/discussion with the state board, overall went well and hope to continue to build relationships. We will report/update them every other month or quarterly and as appropriate in between. Kim Gleason and Tammy Kolbe have reached out about EQS.

Upcoming November Full Panel Agenda Discussion:

Discussed briefly the possibility of subcommittees and priority setting at the next meeting. Already scheduled to have Open Meeting law training with Emily Simmons, and Tristan M. Will be presenting on the parent in put form and answering questions. Update on director transition, EWSD Special Education Parent Advisory Council and new member vote for Susan will be on agenda.

Discussion on Potential Creation of Subcommittees:

Identified potential areas for subcommittee work (discipline/ED, critical staff shortage, EQS and maybe one other) tabled until next meeting where we hope to have more executive committee members present.

Panel Priorities Discussion Pre-Meeting Prep Planning: tabled

Public Comment:

No public in attendance

Adjourn:

Before adjourning the group again thanked Jacqui for her time and expressed gratitude and nervousness about her replacement but excited to have her potentially continue with the panel through her work at Vermont Family Network

Meeting Schedule (hold the dates):

November 17, 2022, 4:30pm-6:30pm ([Virtual meeting](#))

December 22, 2022, 4:30pm-6:30pm ([Virtual meeting](#))

January 26, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

February 23, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

March 23, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

April 27, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

May 25, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

June 22, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))