



Special Education Advisory Panel: Executive Board Meeting

DRAFT MINUTES

Meeting Place: Microsoft Teams platform (Virtual Meeting)

Date: Monday, April 4, 2022 – 4:30pm to 6:30pm

Present: Rachel Seelig, Carrie Lutz, Jacqui Kelleher, Katie Ballard, Sarah Fabrizio, Crista Yagjian

Agenda:

4:30	Come to Order
4:30-4:35	Approve minutes from February Meeting
4:35-5:20	Membership & By-Laws
5:20-5:30	OSEP Summer Conference
5:30-5:50	March Agenda review
5:50-6:00	February meeting follow ups
6:00-6:20	Other Business
6:20-6:30	Public Comment
6:30	Adjourn

Come to Order:

Rachel brought the meeting to order.

Approve minutes from February Meeting:

The meeting started with four new members; this item was tabled due to not having a quorum. A quorum was achieved at 6:12pm. Katie motioned to approve minutes and Crista seconded. February minutes were approved.

Membership & By-Laws:

The process for membership was reviewed. Rachel and Katie also updated the committee on current applications. The panel lost a related service provider member. The panel is in need of two individuals to fulfill those positions.

OSEP Summer Conference:

Jacqui will submit an application for Panel members to present at the summer OSEP Leadership conference about the Special Education Advisory Panel. One of their OSEP Leadership conference focus areas is about partnerships. The application to present at OSEP is due March 15th.

March Agenda review:

Rachel reviewed each agenda item and the time dedicated to each conversation. Recently we haven't had many volunteers for "story shares". If you would like to share, please contact Rachel. With our meetings being virtual this is an excellent way to get to know people on their Panel. The Board talked about next steps for our conversations including Assessment and Monitoring. To continue the Restraint and Seclusion conversation it was recommended that the purpose of the conversation (advise / recommendation etc.) is stated at the beginning. The Board recommended additional questions related to Seclusion and Restraint. Carrie and Crista

will share an update about the work in their respective district related to the success gap. Jacqui provided an update on how the parent trainings went. Rachel will check in with Emily regarding our bylaws and the process for voting on new members.

February meeting follow ups:

Members of the public in past meetings were invited to speak during the meeting, while the potential Panel members were waiting to be approved by the Governor's office. Moving forward members of the public will have been timed (max 1 minute) to keep the conversations moving forward.

Other Business:

The Subcommittee of Unmet Needs is rolled into the agenda of the Panel and is no longer meeting a Subcommittee. Katie feels that the Unmet Needs Subcommittee to be pushed back to a committee to continue the conversation of Unmet Needs. It has been part of the Panel agenda items and has driven the agenda for our meetings this year. Rachel will reflect on the feedback; however no formal decision was made on the matter.

Public Comment:

Crista asked for an update of the bill to delay the Special Education Rules. There will be two weeks for the committee to push their recommendations out for cross over.

Adjourn:

The meeting adjourned at 6:32

Meeting Schedule (hold the dates):

April 4, 2022 (4:30pm-6:30p.m.)

May 3, 2022 (4:30pm-6:30p.m.)

June 1, 2022 (4:30pm-6:30p.m.)