

## **APPROVED MINUTES**

**Meeting Place:** Microsoft Teams platform (Virtual Meeting)

**Date:** Thursday, September 8, 2022 (10:00 a.m. to 4:00 p.m.)

**Present:** Katie Ballard, Sandra Chittenden, Susan Comerford, Crista Yagjian, Kaiya Andrews, Scarlett Duncan, Lisa Johnson, Molly McFaun, Dawn Campbell, Dana Lesperance, Rachel Seelig, Alison Amidon, Tara Howe, Rene Sanchez, Jacqui Kelleher.

Non-Members in person: Kathleen Pfannenstiel, Daniel French, Betty Roy, Ana Kolbach, Mary Poulos, Tracy Rubman, Tristan McNamara, Susan Aranoff (AOE staff online-Tracy Watterson, Chris Cane, Tracy Harris, and Kate Anderson), Member online- Mary Barton

### **Agenda:**

10:00-10:15	Welcome Back
10:15-10:30	Introductions
10:30-11:30	Program Year Orientation Part 1
11:30-12:15	Lunch (working)
12:15-12:30	Break
12:30-1:30	Program Year Orientation Part 2
1:30-2:00	Agency of Education- Secretary French
2:00-2:45	AOE Report Back: Restraint & Seclusion (Tabled from June 2022)
2:45-3:00	Break
3:00-3:45	OSEP State Determination Report/ State LSED Decisions (FY20 updated)
3:45-3:55	Public Comment
4:00	Adjourn

### **Program Year Orientation Part 1: 10:30-1:30pm**

Presentation from Kathleen L. Pfannenstiel. Ph.D., (NCSI)- National Center for Systemic Improvement- Part D funds from IDEA pay for this service to VT AOE

VT-SEAP: Building the Team, Understanding the Role, and Planning for Next Steps.

- I. Welcome
- II. Group Norms
  - a. Review from norms developed last year
  - b. Consensus to determine any revisions or edits to norms
  - c. Everyone on the panel agreed with the norms as presented
- III. History, purpose and duties of SAPs
- IV. Building trust among the panel
- V. Membership within the VT-SEAP
- VI. Purpose and role of the VT-SEAP

### **Agency of Education- Secretary French:**

Thanks to the Panel for all of the Panel's work, given just coming out of the Pandemic.

\*Staffing concerns- working with districts as they need to leverage their resources in more flexible ways to help them creatively.

Revision of quality of Rules: Existing Rule/Law Weighting Formula, Legislation, Series 2000 Rules. Quality Assurance Framework, Quality Standards, needs to be complete by February 2023.

ESSA State Plan, we will need revisions, snapshot, bringing in Special Education State AOE team. Quality Standards that will provide more equity to our state education through MTSS & EST systems. Regulatory framework seems to contribute to inequities in our State.

What can the Panel do to help advise/collaborate with the work that the Agency of Education is currently doing?

Improve equity of the mental health services which is considered social emotional learning/wellbeing.

Workforce issue within the mental health field. VHI 2.6 million.

Wellness program for staff is very important for the overall wellbeing of the staff.

Metrix: Agency of Human Services show some indicators.

Plan to deploy a school climate survey to staff, students, and parents.

Regulations need to force collaboration in our school systems.

### **AOE Report Back: Restraint & Seclusion (Tabled from June 2022): Restraint & Seclusion, HHB, Suspensions & Discipline. (Tabled from June 2022) Presenters Tracy Watterson, Tracy Harris, Kate Anderson**

General education students first.

VTMTSS framework is the infrastructure for- highly quality instruction. How to support and improve the system, school leadership teams.

Technical assistance to leadership teams:

Harassment, Hazing, and Bullying Prevention. Act No. 129. Advisory council. Model Policy. Model procedures. Designated Employees. Independent Review Process.

Exclusionary Discipline: Act 35. UPK, Rule 4500, VT PBIS network Webinar on September 20th. Guidance on Escorts vs. Moving Restraints- use of force.

New mandated report form for Restraint & Seclusion that reduces user errors & desegregating the data.

Form collects student race, ethnicity, and free and reduced lunch. Gender field includes "non-binary".

Certain requirements for reporting, and clarity/descriptions within the form to do this reporting with occurrence with Rule 4500.

Form collects time that the student returned to their classroom, describing the outcome with family, student, staff.

What are the next steps that are going to be taken to prevent this from happening?

## **OSEP State Determination Report/ State LSED Decisions (FY20 updated): Presentation Jacqui Kelleher, Tristan McNamara**

Brief overview of Special Education Team and reports on the website.

Discussed the changes over this year including the Parent Survey and Parent Feedback Form.

Reviewed the website and showed where the Local Annual Performance Reports for 2020-2021 were on the website to review. July 31st General Supervision and Monitoring reports available for each year. Needs Assistance Year 2 Determination report.

### **Public Comment:**

Susan Aranoff - Policy work for the VT Disabilities Council. Concerned about no virtual options for the public, found it off putting, and frustrating.

### **Adjourn:**

The meeting adjourned at 4:00.

### **Meeting Schedule (hold the date):**

October 6, 2022 (Virtual, 4:30pm-7:35pm)

November 3, 2022 (Virtual, 4:30pm-7:35pm)

December 1, 2022 (Virtual, 1:00pm-4:05pm)

January 5, 2023 (Virtual, 4:30pm-7:35pm)