



Special Education Advisory Panel Subcommittee Leads Meeting APPROVED MINUTES

Meeting Place: Virtual Meeting

Address: Microsoft Teams Meeting

Date: Wednesday, January 13, 2021 – 5:00pm to 6:00pm

Present: Rachel Seelig, Carrie Lutz, Katie Ballard, Jamie Crenshaw, Sara Kruk, Kaiya Andrews

Agenda:

5:00-5:10 Welcome, Call to Order

5:10-5:55 Discussion of committee strengths and needs, establishing protocols, setting regular meeting schedule

5:55-6:00 Public Comment

6:00 Adjourn

Come to Order:

The meeting began on time.

Discussion of committee strengths and needs, establishing protocols, setting regular meeting schedule:

Group discussed strengths and needs of subcommittees, need for co-chairs, protocols for chairing meetings, taking minutes and publishing minutes and agendas with Sabine. Katie and Carrie shared a draft document to be used to help chairs operate subcommittees.

Public Comment:

There was no public comment.

Adjourn:

Meeting Adjourned 6:00.