
Special Education Advisory Panel

Draft Meeting Minutes

Meeting Place: Virtual Teams meeting

Date: January 11, 2024

Present: Katie Ballard, Jacqui Kelleher, Teagan Comeau, Scarlett Duncan, Alison Amidon, Kim McNamara, Kristen Bigelow, Sandra Chittenden, Dana Lesperance, Cammie Naylor, Heather Willis-Doxsee, Aleshia Doyon

Agenda:

- 1:00 – 1:05 Call to order, agenda changes, minutes (if quorum is present)
- 1:05 – 1:10 Public comment
- 1:10 – 1:40 Indicator 5 presentation and discussion
- 1:40 – 2:05 Discussion around indicator presentations as it relates to potential areas of feedback
- 2:05 – 2:25 Open Meeting Law presentation with Emily Simmons
- 2:25 – 3:05 Bylaw discussion/review
- 3:05 – 3:50 GMSA presentation and DEIB facilitated activity
- 3:50 – 3:55 Potential Secretary election or action items
- 3:55 – 4:00 Public comment
- 4:00 Adjourn

Call to order, agenda changes, minutes:

Katie called meeting to Order. The Panel has a quorum today. Panel needs to approve notes from May 22, 2023, Sept 27, 2023, and Oct 12, 2023. Jacqui motioned to Approve Minutes, Dana seconded. No discussion. May 2023 Sept 27, 2023, and Oct 12, 2023 Minutes passed unanimously.

Public comment: None.

Indicator 5 presentation and discussion:

Ana Russo and Cassie Santo, Agency of Education. Indicator 5 addresses data related to Least Restrictive Environment (LRE).

Discussion around indicator presentations as it relates to potential areas of feedback:

Panel and AOE representatives engaged in discussion of areas of need for additional information and further question. Interest in disaggregation by disability categories and age group, interest in more information about students post senior year engaged in transition, interest in more information and break down by ED and SLD.

Discussion of need for guidance around best practices in certain disabilities categories and need to reinforce importance of comprehensive evaluation and fully exploring all areas of possible disability/educational need.

Open Meeting Law presentation with Emily Simmons:

Emily will try to attend annually to provide update about open meeting law and provide basic information and field questions (Slide Deck will be available following meeting).

Future Training/Review of Open Meeting Law and Public Records Act.
Group discussion took place.

Bylaw discussion/review: (Panel no longer has quorum)

Discussion of Bylaw needs areas are quorum, voting via alternate. The Executive Committee will proceed with finalizing proposed changes for a vote.

Added: General Discussion:

Introduction of prospective member. Discussion/review of the work of the Panel.

GMSA presentation and DEIB facilitated activity:

Delayed until next meeting.

Potential Secretary election or action items:

Vote for Secretary in February – no quorum at 3:15.

Added: Discussion of Upcoming Legislative Session:

S.204, Anticipated Teacher Training Bill.

Public comment: None.

Adjourn: 3:24