

State Board of Education Roles and Responsibilities Committee

Approved Meeting Minutes

State Board of Education (SBE) Members Present: Chair Samuelson, Tammy Kolbe, Jennifer O'Farrell, Grey Fearon (left at 7:11 p.m.), Mohamed Diop

Others: Chelsea Myers

Agency of Education (AOE): Maureen Gaidys

Call to Order, Roll Call, and Amendments to the Agenda

Kolbe called the meeting to order at 7:07 p.m. and took roll call. Kolbe confirmed that AOE would take minutes. This committee has not met since January 2022, so she said there are no prior minutes to approve. There were no amendments to the agenda.

Public to be Heard

There were no members of the public who wished to be heard.

Working Session: Continue developing/formalizing the procedures and processes the SBE uses for its core activities

Kolbe said this will be a working session. She identified three key priorities that came out of the August retreat: 1) develop a process for taking in and considering standards, 2) agenda planning and keeping track of parking lot issues and 3) creating a running tally of work/communication between board committees.

There was discussion on a quorum being a majority of members or voting members. Fearon volunteered to step off to reduce the risk of having a quorum of the full SBE.

The Committee discussed the need for a framework by which the Education Quality Standards Committee will review education standards, researching how other boards handle standard operating procedures, and norms.

Kolbe reviewed the homework for the next meeting: each committee member will review Rule Series 1200, Kolbe will share a draft of standards approval prior to next meeting with specific instructions that will allow feedback before the Committee makes its recommendation to the full Board

Adjourn

Samuelson moved to adjourn; O'Farrell seconded. The meeting was adjourned at 7:53 p.m.

Meeting minutes prepared by: Maureen Gaidys