

Clear and Effective Communication Task Model

Performance Indicators for Clear & Effective Communication:

- a. Demonstrate organized and purposeful communication.
- b. Use evidence and logic appropriately in communication.
- c. Integrate information gathered from active speaking and listening.
- d. Adjust communication based on the audience, context, and purpose.
- e. Demonstrate effective expressive and receptive communication, including oral, written, multi-media and performance.
- f. Use technology to further enhance and disseminate communication.
- g. Collaborate effectively and respectfully.

Task Model

An embedded performance task can be created within any subject area to assess Performance Indicators A-F. Performance Indicator G would be better assessed through reflections with evidence from the students' academic and extra-curricular experiences, through a formal class discussion, or discrete group activity. Any Performance Assessment that is designed to elicit student work that will allow the student to demonstrate proficiency in **Clear & Effective Communication** must include these elements:

- The student will create a text or presentation that draws on information/ideas from that discussion, as well as from other sources, to provide evidence to support a claim (*Performance Indicators A, C, D & E*).
- The student will engage with and synthesize various types of informational text or other informational sources such as graphs, charts, pictures, interviews, surveys, or video (*Performance Indicators B & C*).
- The student will participate in collaborative discussion (*Performance Indicators C & G*).
- The student text or presentation must utilize technology in order to incorporate images, graphs, charts, audio, video or other effects as evidence to support the claim (*Performance Indicator F*).
- The final student product must be assessed using the [Clear and Effective Communication Scoring Criteria](#) in addition to any content area rubric that is used.
- Performance Indicator G (Collaborate effectively and respectfully) will be assessed through a discussion activity or group activity, not through the student's final product.



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