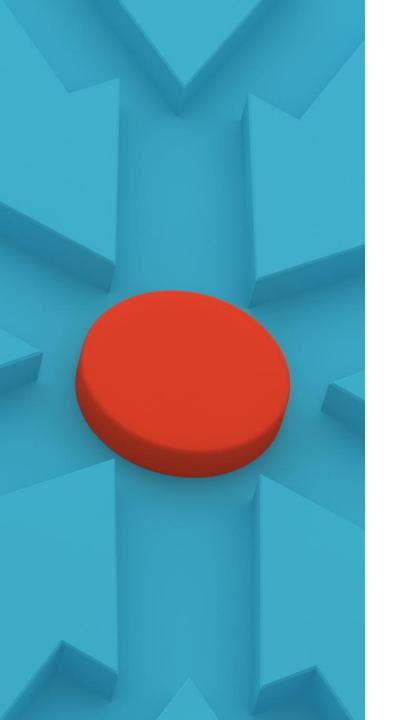# GEER FY 23 Annual Performance Reporting Requirements

**Jill Briggs Campbell, Agency of Education (AOE)**

# Important

THE FOLLOWING SLIDES ONLY INCLUDE THE REQUIREMENTS FOR THE FY 23 GEER APR.

# GEER Reporting Requirements

The US Department of Education has released final data collection reporting requirements for all GEER fund grants (GEER I and II).

Comprehensive data are required to be submitted by states (SEAs) and LEAs regarding their usage of GEER grant funds

Most of the required data elements (fiscal, program and personnel) are new and are not currently captured through existing AOE collections

Data response types include a combination of Y/N (or True/False) and open-ended responses (as applicable)

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# Key Definitions

For the purposes of this report, the VT-AOE is defining "expenditure" as a charge paid, or accrued but not yet paid, which is presumed to benefit the current fiscal year.

AOE will use Statbook to pull expenditure data for the relevant reporting period and will report on behalf of CTE Centers

CTE Centers will be asked to answer Yes/No survey questions based on general expenditure categories, but do not need to report specific expenditure amounts in these categories (see slide 16 for the list of categories and slide 19 for recommendations on how to gather this information)

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# GEER FY 23 APR Reporting Timeline

**Report Availability**

- The report will be available from March 15 through April 05, 2024, at 11:59PM

**Submission Importance**

- CTE Centers must submit the report by April 05, 2024, to ensure that AOE can meet its reporting deadlines to US Ed.

**Office Hours**

- AOE office hours will begin each Thursday beginning March 21 through April 04, 2024, between 12:00-1:00pm.

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# Reporting Periods

Reporting periods must remain distinct, and any expenditure should be counted in ONLY ONE reporting period:

| | |
|---|---|
| **FY 21** | • GEER I: October 1, 2020 –June 30, 2021 (portion of state fiscal year FY21) |
| **FY 22** | • GEER I: July 1, **2022** –June 30, 2023<br>• GEER II (if applicable): July 1, **2022-** June 30, 2023 |
| **FY 23** | • GEER I: July 1, 2023 –September 30, 2023<br>• GEER II (if applicable): July 1, 2023- June 30, 2023 |
| **FY 24** | • GEER II (if applicable): July 1, 2023- September 30, 2023 |

# Reporting Requirements

- LEAs/CTE Centers must complete all sections of this report based on all GEER I funds received, as applicable

- All items require a response

- Refer to budget and narrative response information provided in GEER I funding application(s) and associated Statbook entries, as applicable, while completing this reporting. This will help to ensure reported responses are consistent with information in your approved funding application and expenditures

# GEER Data Reporting Elements

| Fiscal | Program |
|---|---|
| • Total amounts allocated, and actual expenditures. (**AOE will report this data**)<br><br>• Reporting of planned uses of funds based as a percentage of funds remaining | Series of survey-style Yes/No responses across 6 spending categories:<br><br>• Ed Technology<br>• Addressing needs of underserved student populations<br>• Mental health services and supports<br>• Supplies to prevent spread of COVID-19<br>• Extended learning opportunities<br>• Other (provide description) |

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# GMS Report Walkthrough

**When do we need to submit our FY 23 report in GMS?**

- The reporting window is from **March 15 – April 05, 2024**

**Who can fill out the report?**

- Anyone who had permissions to complete GEER application and/or Business Managers

**Who can submit the report?**

- Authorized signatories/whomever was authorized to submit GEER application

# Hints on how to complete Expended Funds questions

[Accounting Guide for GEER 1 APR FY 23](#)

Use the Accounting Guide object/function codes, detailed accounting records (from reporting period) and GEER I and GEER II application and budget details to answer survey questions on expenditures and planned uses.

# Changes to this year's data collection

This year's data collection and reporting will be captured by our contractor, RESPEC, LLC. RESPEC will take on the role of facilitating the GEER Annual Performance Reporting and data collection through 2026.

The data collection will no longer be captured in the Grants Management System (GMS). Alternatively, RESPEC has designed a web tool that will be used to capture all GEER APR reporting moving forward.

This tool was demonstrated live during our ESSER/GEER webinar, held on Wednesday March 13, 2024. We will provide a link to the recording once made available.

# Resources and Next Steps

AOE weekly office hours will be held starting March 21 (Thursday) through April 04, 2024. Please see link on previous slide.

Questions regarding the GEER APR should be directed to Jerry Lacy at:
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