



BUILDING OPPORTUNITIES

THROUGH INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION
Supporting Successful WIOA Implementation

Integrated English Literacy and Civics Education (IELCE) Program Guide

34 CFR Part 463 Subpart G

An IELCE program must meet the definition and requirements set forth in [WIOA](#) and the final [regulations](#) as published by the Department of Education on August 19, 2016 in the Federal Register. IELCE provides education services to English language learners who are adults, including professionals with degrees and credentials in their native countries, that enables such adults to achieve competency in the English language and acquire the basic and more advanced skills needed to function effectively as parents, workers, and citizens in the United States. Such services must include instruction in literacy and English language acquisition and instruction on the rights and responsibilities of citizenship and civic participation. The funds provided under section 243 of the Act must be used in combination with integrated education and training.

As part of the *Building Opportunities through Integrated English Literacy and Civics Education* project, the U.S. Department of Education's Office of Career, Technical, and Adult Education contracted with the Manhattan Strategy Group to develop this guide that may be useful in the development or review of an IELCE program.

How to Use this IELCE Guide

This Guide is intended to be used as a self-assessment in your development or review of an IELCE program. The requirements are followed by review questions. The review questions will help you determine if all required components as set forth in Subpart G of the regulations are included in your program's design.

You may either use the fillable form field feature of this pdf (complete the fields, choose "save as" and save to your desktop, then print if desired), or print it out and complete by hand to answer the following review questions.

We recommend that you answer the review questions for each section. Be as specific in your responses as possible.

Eligible Participants §463.70

The IELCE program must provide education services to English language learners who are adults, including professionals with degrees and credentials in their native countries.

Review Questions:

1. Describe the eligible individuals to be served in this IELCE program.

2. Are professionals with degrees and credentials in their native countries included in the target population? Why (not)?

3. What demographic or other data were used to determine the target population for this IELCE program?

English Language Acquisition and Civics §463.70

1. The IELCE program must include instruction in IELCE and must include instruction in literacy and English language acquisition as described under §463.33.
2. The IELCE program must include instruction on the rights and responsibilities of citizenship and civic participation as described under §463.33.

Review Questions:

1. Describe the literacy and English language instruction.
2. How is it aligned with the State's content standards for adult education?
3. Describe the rights and responsibilities of citizenship and civic participation instruction- how is it offered in the IELCE program?

IET Component of an IELCE Program¹

IELCE in Combination with IET - §463.74 specifies that an eligible provider that receives funds through the IELCE program may meet the requirement to use funds for integrated English literacy and civics education in combination with integrated education and training activities by:

1. Co-enrolling participants in integrated education and training as described in subpart D that is provided within the local or regional workforce development area from sources other than section 243; OR
2. Using funds provided under section 243 to support integrated education and training activities as cited in subpart D.

Review Questions:

1. How is IELCE delivered **in combination with** the IET activities for participants?
2. If participants are co-enrolled in an IET program provided from sources other than WIOA Section 243 funding, describe how IELCE participants access and participate in the IET program?
3. If the IET program is provided using WIOA Section 243 funds, describe how IELCE participants access and participate in the IET program?

¹ For reviewing the IET required content of an IELCE program, use the *Integrated Education and Training Guide*.

Eligible Provider Requirements §463.73

Eligible providers receiving funds through the Integrated English Literacy and Civics Education program must provide services that are designed to:

1. Prepare adults who are English language learners for, and place such adults in, unsubsidized employment in in-demand industries and occupations that lead to economic self-sufficiency; AND
2. Integrate with the local workforce development system and its functions to carry out the activities of the program.

Review Questions:

1. What is the strategy or design for preparing ELL participants for, and placing them in, unsubsidized employment in in-demand industries and occupations that lead to economic self-sufficiency?
2. How does this IELCE program integrate with the local workforce development system to carry out the activities of the program?