

MEMORANDUM

TO: Superintendents, Principals and Independent School Headmasters
FROM: Daniel M. French, Ed.D., Secretary of Education 
COPY: Thomas Anderson, Commissioner of Public Safety
SUBJECT: Survey: School Safety Electronic Needs Assessment
DATE: May 16, 2019

We are excited to launch the Vermont School Safety Initiative electronic needs assessment survey, which is the first step in Phase 1 of the State of Vermont's Homeland Security School Safety and Emergency Preparedness Grant. As I noted in my [memo dated April 25, 2019](#), the Vermont Agency of Education and the Vermont Department of Public Safety are partnering with Margolis Healy on a 16-month project to assist in enhancing the level of emergency preparedness for Vermont schools.

Margolis Healy will use the data collected in this survey to identify schools that will benefit from training and support in developing and exercising emergency operations plans (EOPs). They will also use this data to help customize the delivery of this training to the needs of Vermont schools.

[The Survey](#) will take you through a number of questions geared toward assessing your school(s) in a number of different areas related to school safety. This may seem similar in many ways to the safety surveys distributed in the past, however, it is essential that we have the most current information.

We ask that you complete the survey by **Friday May 31, 2019 at 4:30 p.m.** Once we receive your responses and analyze the data, members from the Vermont School Crisis Planning Team will identify approximately 221 schools to take part in Phases 2 and 3 of the project.

Please take the time to answer the survey questions thoughtfully as the responses received will steer some of the content of the training that will be provided in Phases 2 and 3 of the project. We understand the value of your time and greatly appreciate your input and help to make Vermont schools safer.