
MEMORANDUM

TO: Superintendents, Career Technical Education Center Directors
FROM: Heather Bouchey, Ph.D., Interim Secretary of Education
SUBJECT: Governor's Emergency Education Relief Fund FY 2022 Annual Performance Report
DATE: May 2, 2023

Purpose

By this memo you are notified that the Governor's Emergency Education Relief (GEER) Fund Fiscal Year 2022 Annual Performance Report (APR) for Vermont recipients of GEER I funds is now available in the Grant Management System (GMS). In Vermont, GEER I funds were made available to Career Technical Education (CTE) Centers (LEA or the Regional Technical Center School District).

These reporting requirements are part of the Coronavirus Aid, Relief and Economic Security (CARES) Act of 2020. The reporting window in GMS is May 1, 2023, to May 31, 2023. It is essential that all CTE Centers submit their APR by the deadline to ensure that the Agency of Education (AOE) can meet the federal deadline for reporting. The Annual Performance Report to the U.S. Department of Education supports transparency around the use of federal funds that have been critical to the COVID-19 response.

Reporting Requirements

In March 2022, the US Department of Education released its final data collection form for all recipients of GEER funds (GEER I). The Vermont Agency of Education has developed a simplified data collection tool in the GMS for state fiscal year 2022 (FY 22). Most of the required data elements (fiscal, program and personnel) are new and are not currently captured through existing AOE collections. There are no GEER II expenditures in the FY 22 Reporting Period.

To lessen the burden on CTE Centers, the AOE has pulled the required expenditure data on behalf of GEER I recipients for FY 22. Data response types that CTE Centers will be asked to submit include a combination of Yes/No and open-ended responses (as applicable).

Next Steps

To support this data collection, the AOE has created a summary of the [GMS report](#) and [Accounting Guide](#) that can be used to cross-reference the survey questions regarding the use of GEER funds with accounting codes. In addition, the AOE reporting team will host weekly office hours throughout the duration of the reporting period. Invitations to these office hours will be sent via email and the first is scheduled for May 8 from 11:30 a.m. - 12:30 p.m.

Weekly office hours, May 8 through May 22 11:30 a.m. – 12:30 p.m.

Microsoft Teams meeting link.

Join on your computer, mobile app, or room device.

[Click here to join the meeting](#)

Meeting ID: 227 810 352 483

Passcode: NqqAQL

To ensure a timely response, all questions regarding the Annual Performance Report should be directed to Zhana Garcia.

On behalf of the Agency of Education, I would like to thank you for your efforts to complete this important work. The Annual Performance Report to the US Department of Education supports transparency around the use of federal funds that have been critical to the COVID-19 response.