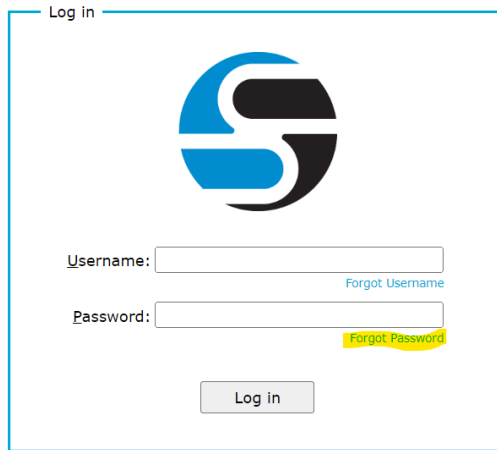


## How to reset your password in Globalscape

[Log into Globalscape using the revised link \(9/2023\)](#)

Click the [forgot password link](#).



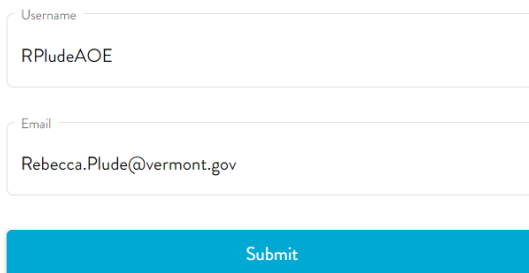
The screenshot shows the login interface for Globalscape. At the top left, it says "Log in". In the center is the Globalscape logo, a stylized 'S' inside a circle. Below the logo are two input fields: "Username:" and "Password:". To the right of the Username field is a blue link that says "Forgot Username". To the right of the Password field is a yellow link that says "Forgot Password". At the bottom center is a grey button labeled "Log in".

Enter your username and professional email, click the blue submit button.

### Web Transfer Client



Reset password



The screenshot shows the password reset form. It has two input fields: "Username" with the value "RPludeAOE" and "Email" with the value "Rebecca.Plude@vermont.gov". Below the fields is a large blue button labeled "Submit".

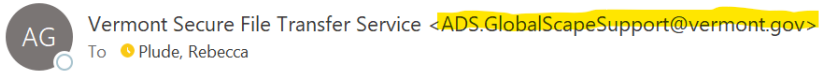


Request submitted

Your request to reset your password has been submitted. Please check your email account in a few minutes.

Open your email from [ADS.GlobalScapeSupport@vermont.gov](mailto:ADS.GlobalScapeSupport@vermont.gov) (Automatic email from Globalscape, not a monitored email address).

### Reset password confirmation



A password change request for RPludeAOE was requested from 10.60.86.61.


Click on the following link to confirm your request and create a new password:

[Click to reset your password.](#)

Please note that this link will expire 30 minute(s) from the time it was sent. If you did not request a password reset then please ignore this message.

Click the link in the body of the email, and when redirected to the website, enter a new password. The boxes will show red until the correct password parameters are met.

## Web Transfer Client

  
**Reset password**

**Password** \_\_\_\_\_

.....

**Confirm Password** \_\_\_\_\_

.....

Fields should match

Submit

- Minimum password length: 8 characters
- Must contain at least 4 characters from the following categories:
  - Uppercase
  - Lowercase
  - Numeric
- Must not contain 3 or more characters from the user name
- Must not contain 3 or more repeating characters



Your password was successfully reset.

[Go to login page](#)