Issue Date: March 2024

FY25 Statewide Consultant Grants Application Update

Purpose

This document provides updated information on the Statewide Consultant Grants which include the Blind and Visually Impaired (BVI), Deaf and Hard of Hearing (D/HH), and Interdisciplinary Team (I-Team) grant application process. This announcement provides application questions. These grants are State funds through 16 V.S.A. § 2967.

Process

The Vermont Agency of Education (AOE) is seeking grant applications from qualified individuals or agencies (grantee) to improve local educational team's capacities to implement research-based interventions and current best practices in the field of education. All applications must be submitted in the Grants Management System (GMS). Directions for creating a GMS account can be found at the end of this document.

The anticipated application submission period begins April 15, 2024, and closes May 15, 2024.

Application Questions

Below potential applicants will find summarized application questions that can be expected in the grant application when released.

Blind and Visually Impaired Grant

1. **Organizational Summary**: Upload an organizational summary outlining the planned service delivery model that includes methods for providing the required services to persons with Blind or Visually Impaired (VBI).
2. **Service Delivery Model**: Upload a document that describes the service delivery model that accurately and concisely reflects the Expectations of the Grantee as well as the Scope of Work.
3. **Service Description**: Describe and/or demonstrate the ways in which you will support continuous direct needs-based instructional services for students with BVI as written within an IEP or 504 Plan.
4. **Goals, Objectives, and Evaluation**: Upload a document that describes the evaluation plan for consultations, technical assistance, and direct services which is based on an objective and quantifiable methodology to evaluate progress toward, and achievement of, service objectives.

Contact: Cassie Santo, Student Support Services, cassie.santo@vermont.gov

5. **Budget Narrative:** Upload a document that describes the cost effectiveness and plan for sustainability.

Deaf or Hard of Hearing Grant

1. **Organizational Summary**: Upload an organizational summary outlining the planned service delivery model that includes methods for providing the required services to persons with Deaf or Hard of Hearing (D/HH).
2. **Service Delivery Model**: Upload a document that describes the service delivery model that accurately and concisely reflects the Expectations of the Grantee as well as the Scope of Work described above.
3. **Service Description**: Describe and/or demonstrate the ways in which you will support continuous direct needs-based instructional services for students who are D/HH as written within an IEP or 504 Plan.
4. **Goals, Objectives, and Evaluation**: Upload a document that describes the evaluation plan for consultations, technical assistance, and direct services which is based on an objective and quantifiable methodology to evaluate progress toward, and achievement of, service objectives.
5. **Budget Narrative:** Upload a document that describes the cost effectiveness and plan for sustainability.

Interdisciplinary Team Grant

1. **Organizational Summary**: Upload an organizational summary outlining the planned service delivery model that includes methods for providing the required services to students who require intensive special education services.
2. **Service Delivery Model**: Upload a document that describes the service delivery model that accurately and concisely reflects the Expectations of the Grantee as well as the Scope of Work.
3. **Service Description**: Describe and/or demonstrate the ways in which you will support continuous direct needs-based instructional services for students who require intensive special education services written within an IEP or 504 Plan.
4. **Goals, Objectives, and Evaluation**: Upload a document that describes the evaluation plan for consultations, technical assistance, and direct services which is based on an objective and quantifiable methodology to evaluate progress toward, and achievement of, service objectives.
5. **Budget Narrative:** Upload a document that describes the cost effectiveness and plan for sustainability.

Questions?

Cassie Santo at cassie.santo@vermont.gov

Laura Greenwood at laura.greenwood@vermont.gov

Technical GMS questions, contact the GMS Help Desk at AOE.GMSHelp@vermont.gov.

VERMONT
AGENCY OF EDUCATION

Steps to enroll in the VT AOE Grants Management System

Entities that wish to apply for this opportunity, but do not yet have active GMS accounts, will need to follow these steps:

1. Locate your Unique Entity ID number and confirm active status on SAM.gov.

   - If you do not know whether you have a UEI number, or you know you do not have one, you can check your status and create a new account through SAM.gov. This process can take several weeks to complete.

2. Locate your Taxpayer Identification Number.

   - Depending on how your organization is registered, this will be either your SSN or EIN. If need to apply for an EIN, you can do so through the IRS website. This process will likely take between four and five weeks.

3. Complete a federal W-9 form.

4. Complete this Grant Management System Registration Form, which will require all of the information above. This step should be taken as far in advance of your application deadline as possible.