

Proposed Changes to the Relicensing Handbook - November 29, 2018

Current Handbook Page #	Recommendation	Justification	Decision
Page 1 AOE – Secretary & Deputy Secretary VSBPE Membership	Changes: Delete former AOE Secretary of Education & Deputy Secretary Delete former members of the VSBPE	To update to current AOE Secretary and Deputy Secretary and current VSBPE members as of November 29, 2018	
Page 2 Table of Contents	Table of Contents	Adjusted as needed according to required space for updated handbook.	
Page 3 Introduction	<p>Paragraph 1 -include Rule 5435 <i>Rules Governing the Licensing of Educators and the Preparation of Educational Professionals</i> (Rules Sections 5410, 5420, 5424, 5431, 5432, and 5433, <i>and 5435</i>)</p> <p>Paragraph 2 – Include words renewing/reinstating and renewal/reinstatement appears throughout document</p> <p>Paragraph 3 – Delete self-assessment as renewal requirement. Add “all requirements established by the VSBPE and Statute”</p>	<p>5435 refers to reinstating a license or endorsement – want all relicensing educators whether renewing or reinstating to use resource</p> <p>Same rationale as above</p> <p>Self-assessment is no longer a renewal requirement and if additional requirements are added by VSBPE or Statute will allow flexibility for updating.</p>	

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<p>Page 4 Core Teaching and Leadership Standards</p>	<p>Paragraph 1 – Language inserted: <i>“In November 2016, the VSBPE adopted the 2015 Professional Standards for Educational Leaders (PSEL) to update the Core Leadership Standards.”</i></p>	<p>November 2016, VSBPE adopted the PSEL Standards replicating the six Core Leadership Standards with the new 10 Core Leadership Standards</p>	
<p>Page 4 Core Teaching and Leadership Standards</p>	<p>The six <i>ten</i> Core Leadership Standards are interrelated and overlap significantly <i>grouped in clusters and interrelated</i>. The relationship between and among standards means that work addressing a standard cannot be carried out in isolation. The “functions” beneath each standard further define the work of effective school leaders.</p>	<p>No longer six standards, but ten leadership standards. Functions are no longer part of the leadership standards – now have indicators of how standards can be met.</p>	
<p>Page 4 Core Teaching and Leadership Standards</p>	<p>Both The Core Teaching and Core Leadership Standards have accompanying performance and knowledge indicators that can provide additional guidance to educators completing the relicensure process.</p>	<p>Deleted language so not to imply both Teacher and Leadership Standards are divided into knowledge and performance indicators.</p>	
<p>Page 4 Core Teaching and Leadership Standards</p>	<p>The Progressions include a self-assessment (approved by the VSBPE) that practicing teachers will complete as part of the renewal process <i>may use as a resource</i>. A similar self-assessment aligned with</p>	<p>Removed language that the self-assessment must be completed as part of the relicensure process. Inserted language that it may be used as a resource and there is a tool available. This is repeated throughout the document.</p>	

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	<p>the Core Leadership Standards (approved by the VSBPE) will be completed <i>may also be used as a resource by</i> practicing administrators. as part of the renewal process.</p>		
<p>Page 4 Core Teaching and Leadership Standards</p>	<p>VSBPE also adopted the 2011 Learning Forward Standards for Professional Learning, to guide the learning, facilitation, implementation, and evaluation of professional learning for Vermont educators. These standards describe a set of expectations for effective professional learning to ensure equity and excellence in educator learning that also relates to successful student learning.</p>	<p>Removed language to 2011 Learning Forward <i>Standards for Professional Learning</i>. Remove from "Mountain Book" as not relevant to relicensure. More pertinent for providers of professional learning.</p>	
<p>Page 5 Online Licensing System for Educators</p>	<p>Renewing/Reinstating using the Vermont Online Licensing System for Educators (ALiS): Replaced with title: Vermont Online Licensing System for Educators: Educators renewing/<i>reinstating</i> their license must use digital applications in the Vermont Online Licensing System for Educators. They will be notified via the</p>	<p>Digital application implied with Online Licensure System.</p>	

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	<p><i>preferred</i> email on record when their <i>renewal</i> application is available. It is imperative that educators planning to renew/<i>reinstate</i> their license, register in the system, update their profiles, and especially important, enter their employment details. Educators that fail to update their profiles and employment may not receive their renewal application or be linked to their L/RSB. This could result in a lapse in licensure.</p>	<p>Included preferred e-mail as the importance of which e-mail receives all communication via system. Send notifications when renewals are released.</p>	
Page 5 Relicensure	<p><i>Relicensure</i> Inserted title for next section</p>	<p>Next section is all about renewing/reinstating</p>	
Page 5 Relicensure	<p>Renewable License Types <i>that can be Renewed/Reinstated</i></p>	<p>Changed language for reinstatements.</p>	
Page 5 Relicensure	<p><i>/5435</i></p>	<p>Included with each license type to cover reinstatements.</p>	
Page 5 Relicensure - Chart	<p>Years 2017 & 2018 deleted</p>	<p>No longer applicable</p>	
Page 5 Relicensure	<p>Self-Assessment: For endorsements under which the educator is practicing, educators transitioning an endorsement (s) from a Level I to a Level II license, renewing a Level I or Level II endorsement, or</p>	<p>No longer applicable and removed throughout document.</p>	

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	<p>applying for or renewing a Retired License must complete a self-assessment in relation to the Core Teaching Standards and/or the Core Leadership Standards. Appendix A and B includes self-assessments and the verification forms. Those approving renewal applications (L/RSBs or AOE Licensing staff) do not need to see the self-assessment profile. Educators must sign and submit a verification form indicating they have completed the self-assessment.</p>		
Page 6 Relicensure	Deleted Graphic of “old” leadership standards – inserted graphic on new leadership standards	No longer applicable “old” graphic. New graphic of ten Core Leadership Standards what appears in “Mountain Book”.	
Page 8 Relicensure Types	<ul style="list-style-type: none"> • Verification, for the endorsement(s) under which the educator is practicing, that a self-assessment has been completed in relation to the Core Teaching Standards and Progressions or Core Leadership Standards. <p>Language inserted: Additionally, <i>practicing eligible Level I</i> educators must provide:</p> <ul style="list-style-type: none"> • <i>... Level I Superintendents Transitioning to a Level II</i> 	<p>Removed for each type – no longer applicable. Remove language which referred to verification form throughout document.</p> <p>Superintendents have had their direct supervisor sign off – Board Chairs, but most Board Chairs are not licensed administrators.</p>	

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	<p><i>must have the Chair of the Supervisory Union/Supervisory District sign the appropriate Transition form, and private school educators without a licensed administrator may have the Headmaster/Head of School sign the appropriate Transition form. (All Transition forms are provided by the Agency).</i></p>	<p>Many private schools do not have licensed administrators, therefore it was not considered equitable to have only public school educators be able to Transition. The private school educator may the Headmaster/Head of School sign off – once that Headmaster verifies that they are indeed familiar with the Core Teaching or Core Leadership Standards and has supervised their work in conjunction with the Core Teaching or Core Leadership Standards.</p>	
<p>Page 8 Relicensure Type Level I to Level I</p>	<p>Inserted: <i>“To reinstate a three year Level I endorsement the professional learning hours must have occurred in the three years directly preceding the reinstatement application.”</i></p>	<p>Clarity that professional learning for reinstatements must be current.</p> <p>This wording was added to all relicensure types with the exception of Level I to Level II.</p>	
<p>Page 8 Relicensure Type Level I to Level II</p>	<p>Level I to Level II License Renewal ONLY Documentation of three (3) credits or 45 hours of professional learning per endorsement <i>within the licensure cycle.</i></p>	<p>Inserted ONLY – for clarity – reinstatement of Level I to Level II - this relicensure type is NOT an option.</p> <p>Wording added for continuity</p>	
<p>Page 9 Relicensure Types Level II to Level II</p>	<p><i>Beginning in 2020</i> Language added</p>	<p>For clarity – first year five (5) year licenses will expire.</p>	
<p>Page 11 Effective professional Learning</p>	<p><i>All renewing/reinstating educators MUST use the VSBPE</i></p>	<p>Language added to include new guidelines passed by the VSBPE for all educators to use when submitting professional learning activities.</p>	

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	<p><i>Guidelines for Professional Learning whether submitting applications through a Local or Regional Standards Board or the AOE.</i></p>		
<p>Page 12 Relicensure Forms and Materials</p>	<p>Verification Form & language regarding verification form removed.</p> <p>Insert new language with Transition form: Transition from Level I to Level II License Form: <i>Eligible</i> educators renewing their license through the AOE need to request this form from Agency Educator Quality staff. <i>through an L/RSB should request the form from the L/RSB. Educators renewing their license through the AOE should contact the AOE to determine if eligible to Transition.</i></p> <p>Inserted: <i>VSBPE Guidelines for Professional Learning: Guidelines that ensure that all renewing/reinstating educators respond to the same expectations for professional learning description and impact statements.</i></p>	<p>No longer applicable.</p> <p>Clarity – educator should discuss with L/RSB rep whether eligible to transition. Same with AOE educators.</p> <p>New: guidelines for all educators to use.</p>	

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Page 13 Definition of Terms	Professional Learning Standards definition deleted. VSBPE Guidelines for Professional Learning – definition added.	See previous rationale. See previous rationale.	
Page 14 Resource List	Self- Assessment of Teaching Practice: Deleted verb <i>is</i> and inserted <i>may be</i> Same for Self-Assessment of Leadership Practice: Professional Learning Standards removed. VSBPE Guidelines for Professional learning added.	Provides more clarity that this is a resource tool only. Same rationale as for Self-Assessment of Teaching Practice. See previous rationale. See previous rationale.	