



**VERMONT STANDARDS BOARD FOR PROFESSIONAL EDUCATORS**  
**January 10, 2017 AOE Offices, Barre**

***VSBPE: Ensuring a Caring, Competent, Highly Effective Educator in  
Every Vermont Classroom to Improve Student Learning***

**MINUTES**

**MEMBERS PRESENT:** Donald Tinney, Thomas Young, Luisa Millington, Steve Owens, Jennifer Fribush, Eric Remmers, Claudine Bedell, Richard Reardon, Helen Lanthier, Roberta Baker, Amy McMullen.

**MEMBERS ABSENT:** Jeremy Hill

**STAFF/OTHERS PRESENT:** Debora Price, Rebecca Gile, Deborah Giles, Terry Reilly, Susan Yesalonia, Linda McSweeney, Lisa Pierson.

**CALL TO ORDER:** D. Tinney called the meeting to order at 9:03 a.m.

**Approval of minutes**

D. Tinney asked if there were any additions or corrections to the minutes of the December 8, 2016 meeting.

R. Baker **moved that the VSBPE accept the minutes of the December 8, 2016 meeting.**  
A. McMullen seconded. **Motion passed.**

**Staff Report**

T. Riley updated the Board regarding the work his team is doing with Teacher Preparation Programs (TPPs) seeking Transcript Review alignment. With changes in the Vermont 3.5 Bulletin, Memorandums of Understanding (MOUs) are no longer a practice that the Agency can employ. The improved process will formalize the partnership and more clearly outline TPP's responsibilities.

**[Apprenticeship Licenses - Recommendations](#)**

S. Owens **moved to accept the rule changes as presented.** H. Lanthier seconded. **Motion passed.**

J. Friburg asked about the extension piece to the Apprenticeship License.

S. Yesalonia reviewed the changes with the Board. The Board made minor changes to the Apprenticeship License Rules.

J. Fribush **amended the motion to red: moved to not make any changes to 5231.1a, and return to the original language (i.e. To qualify for the Apprenticeship License, the individual must: Hold a high school diploma, or the equivalent and have 6 years of work experience in the career cluster field. , OR Hold at least an associate’s degree in any field, or the equivalent, and have 4 years of work experience in the career cluster field.)**. H. Lanthier seconded. **Motion passed. (9-1).**

The Board made slight additional changes to the wording of the Apprenticeship License Rules.

The Board broke into committees at 10:15 a.m. and reconvened at 10:49 a.m.

### **Licensure Committee – R. Baker Chair Reporting**

The committee met jointly with the Professional Standards Committee.

### **Professional Standards Committee – E. Remmers Chair Reporting**

The committee discussed: Reading English Language Arts - Specialist/Coordinator-Endorsements #76 & #78.

E. Remmers **moved that the VSBPE to approve the endorsement revisions to the Reading English Language Arts - Specialist/Coordinator- Endorsements #76 & #78 as proposed minus the requirement of a Master’s degree.** T. Young seconded.

The Board discussed the removal of the master’s degree requirement.

C. Bedell **moved to table the motion until the February 16, 2017 meeting.** L. Millington seconded. **Motion passed.**

### **Program Approval Committee – L. Millington Chair Reporting**

The committee discussed: Teacher Apprenticeship Program (TAP) ROPA Visit date, CSC Post-Baccalaureate Music Program and the ROPA Handbook –Chapters #7 and #8.

Ellen Emery, License Officer at the Teacher Apprenticeship Program (TAP) at Champlain College has requested a change in date for their ROPA Visit. Their originally scheduled date is April 19-20, 2017. They are requesting to move it two weeks later to May 10-11, 2017 due to several major conflicts with their calendar and staffing.

L. Millington **moved that the VSBPE accept and approve the request for a change in the TAP ROPA visit from April 19-20, 2017 to May 10–11, 2017.** J. Fribush seconded. **Motion passed.**

Castleton University is requesting to add a post-baccalaureate music endorsement to allow endorsement of unlicensed graduate students to obtain licensure as part of their graduate Masters in Music degree program. The requirements for licensure will be the same as those required by undergraduate students seeking the music education degree and licensure at Castleton with the exception of [MUS 5010 - Philosophical Approaches and Current Issues in Music Education](#) which will replace the undergraduate MUS 1090 Foundations of Music Education.

**L. Millington moved that the VSBPE accept and approve the request from Castleton University to add a post-baccalaureate music endorsement to their existing approved undergraduate music endorsement. C. Bedell seconded. Motion passed. S. Owens recused.**

The committee discussed the ROPA Handbook requires updating to include EPIC's Vermont Licensure Portfolio (VLP) and the new ROPA fee chart. They are attached here as Section 7 and Section 8, respectively. Additionally the complete VLP is included in ROPA Handbook Appendix I. Once approved the new version of the ROPA Handbook will be uploaded to the AOE website and program License Officers will be notified. The committee asked agency staff to revise the language and bring for a vote at the February 16, 2017 meeting.

### **Waiver Request**

The Board reviewed a waiver request from Caledonia Central Supervisory Union, Dr. Matthew Forest, Superintendent. The request is to waive VSBPE requirements related to provisional Licenses. The Board reviewed the educator's current credentials and plan for licensure.

**S. Owens moved to grant a provisional License to M. Cassidy through the 2016 -2017 school year. T. Young seconded. (9-1) Motion passed.**

Ms. Cassidy will be issued (following completion of the online application) a special educator provisional license ending June 30, 2018 with the following restrictions/conditions:

- License Restricted to Caledonia Central Supervisory Union/Danville School
- Ms. Cassidy will be provided weekly supervision from a licensed special educator.
  - Weekly supervision includes meeting time with Ms. Cassidy and the licensed special educator/supervisor and direct observation of Ms. Cassidy in her role. Weekly meetings will include at least: review of student progress, feedback/intervention on observations made in providing instruction, and "lesson plan" implementation.
- Ms. Cassidy cannot made decisions regarding legal, curricular and assessment, and cannot develop IEPs. These activities must be done by a licensed special educator. However, as a member of the IEP team can provide collaborative problem-solving.

The meeting adjourned by consensus at 11:30 a.m.

Minutes recorded and prepared by Rebecca Gile