



## **Guidelines for Administrators - Professional Learning**

### **Administrator Endorsements**

**A brief Description Statement must include:**

- 1) Content of course/workshop
- 2) Connection to one of the following:
  - learning for personal and professional growth
  - building based initiatives
  - Supervisory Union/District Continuous Improvement Plan
- 3) Why is this Professional Learning activity important?

**A brief Expected or Actual Impact Statement must include “I” statements for all of the following questions:**

- 1) What was your new learning?
- 2) How will new learning influence your skills as a leader?
- 3) How does this new learning translate for improved outcomes for teachers and students?

### **Teacher Endorsements**

**A brief Description Statement must include:**

- 1) Content of course/workshop
- 2) Connection to the teaching endorsement - content specific

**A brief Expected or Actual Impact Statement must include “I” statements for all of the following questions:**

- 1) What was your new learning?
- 2) How will this new learning influence your skills as an educator?
- 3) How would you expect this new learning to improve outcomes for you and students?