

Education Recovery Toolkit: Recovery Team Composition

Purpose

Per [Guidance: Education Recovery No. 1](#) each supervisory union/district is required to have a recovery team and a recovery coordinator. This team should be established by March 15, 2021. This guidance describes the roles and responsibilities of a recovery team and its composition.

What is a Recovery Team?

A recovery team's major responsibilities are to coordinate local and regional recovery efforts among district schools, and to respond to state planning requirements. The district recovery coordinator will manage this work and serve as the primary point of contact to the state-level support team for the district. Recovery team roles and responsibilities:

- Central communications hub for district's recovery discussion and planning.
- Gather information and interpret trends across three recovery areas¹ for needs assessment.
- Identify key elements of district's recovery plan to address needs.
- Engage with stakeholders to develop and implement the recovery plan.
- Communicate critical milestones and updates on recovery planning with community and district stakeholders.
- Track progress on district's recovery.

Who Should be on Our Recovery Team?

Your task is to assess student/district need and develop a plan to address need within the three recovery areas. This likely means thinking "beyond" PK-12 education. Consider partners in the community or region who can assist with thinking about and planning for addressing student need. Consider the following:

District/School Personnel: superintendent or designee; district curriculum coordinator or similar expert; individual school liaison(s); district or school nurse; special education director or designee; school counselor, social worker, or school-based clinician.

External Partners: mental health practitioner (including public and/or private providers); local pediatrician; youth services organization representative; community support services organization representative(s); local children and families (DCF) representative

These suggestions are neither mandatory nor exhaustive. Suggestions are provided as initial guideposts to get you started in thinking about your recovery team makeup. Recovery team membership should be tailored to your unique community and district situation. You will also

¹ The three recovery areas are (1) socioemotional health, mental health and well-being, (2) student engagement and truancy, and (3) academic achievement and success. See: [Guidance: Education Recovery No. 1](#).

want to pay attention to the overall size of your recovery team. Groups larger than 8-10 individuals may be too cumbersome to accomplish recovery planning in the allotted timeframe.