



Department of Public Safety

Division of Fire Safety

Berlin Administrative Office
1311 US Route 302 – Berlin – Suite 600
Barre, VT 05641
Firesafety.vermont.gov

(phone) (802)479-7561
(fax) (802) 479-7562

TO: Educational Partners

FROM: Michael Desrochers, Executive Director, Division of Fire Safety

DATE: October 28, 2020

SUBJECT: Division of Fire Safety Online Resource Center

Several months ago, the Division of Fire Safety, in collaboration with the Vermont School Safety Center and Vermont's School Crisis Planning Team, provided schools with guidance on school safety drills during COVID-19. The guidance document required all students and faculty to participate in one evacuation fire drill to familiarize students with your school's specific emergency evacuation plan. Following the one evacuation drill within the first month of school, all other fire drills can be conducted through instruction.

Instructional fire drills are required in the following months and are required to be documented:

- November 2020
- January 2021
- March 2021
- May 2021

The Division of Fire Safety developed a fire safety resource center to assist you in meeting the fire drill instructional requirement. We might suggest the following approach to assist you with planning:

1. Inform your students about your school's evacuation plan. Advise the students that if this was an actual fire drill, this is what the drill would look like. Example; when the fire alarm sounds, we will get up, make sure its safe to exit into the corridor, walk to the nearest emergency exit and meet at our designated location outside and away from the school.
2. The Resource Center link below provides many different options for you to choose from when teaching students about fire safety. You will find short videos which you may find useful for your instruction.

<https://firesafety.vermont.gov/pubed/remote>

Should you have any questions please contact our Division of Fire Safety Central Office at 802-479-7562

