

PERKINS V

REQUIREMENTS AND LIMITATIONS ON USES OF FUNDS

REQUIREMENTS

In addition to the overall requirement that local funds be used to support student achievement in rigorous academics, program improvement, the law specifies six broad areas for investment of Federal funds in Vermont's secondary and post-secondary CTE system. How these investments are made will be determined by the community in the comprehensive local needs assessment process, but must meet requirements established throughout the law, in the State Plan, and in policies and guidance from the Office of Management and Budget, and the U. S. Department of Education, and be aligned with the six areas.

Investments must be made on programming, services, and other activities that are of sufficient size, scope and quality to be effective, that are aligned with the State's vision and goals for CTE.

ALLOWABLE INVESTMENTS AND RELATED CRITERIA:

- **Faculty** – New academic and technical education teaching positions and non-teaching positions may be allowable only for a new program or program element. A program may be considered new for up to four years.
- **Outreach** – Career outreach activities and marketing materials are allowable however are limited to promotion of careers and opportunities, not specific promotion of school brand.
- **Tools and Equipment** – Purchase of tools and equipment including upgrade, modification of existing, and rental or lease is allowable. Bundling of purchases greater than \$5,000 is recommended.
- **Supplies** – A broad range of supplies is allowed, including internet devices and computers, except where supplies such as consumables in a program would be considered supplanting local funds.
- **Facilities/Construction** – Use of funds for construction is prohibited. Use of funds for facilities should be very limited, but could include supporting identified programs and support of special populations.

REQUIRED USES OF FUNDS

1. Provide career exploration and career development;
2. Provide professional development;
3. Provide skills necessary to pursue careers in high-skill, high-wage, or in-demand industry sectors or occupations;
4. Support integration of academic skills;
5. Support implementation of career and technical education programs and programs of study;
6. Develop and implement evaluations.

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- **Food and Beverage** – Food and beverage is generally allowed in support of program improvement and professional development.
- **Travel** – Support instructor professional development and engagement activities, as well as for programs/services aimed at supporting special populations’ traveling to leadership or other events and activities related to youth organizations that are integrated as elements of a program of study.
- **Assessment** - Funds may be used for occupational certifications and licenses granted to students enrolled in a career technical education program if the certification, license or credential is preceded by a technical assessment, which the student passed, and the fee is not a separate fee. Funds can also be used for non-credential assessment development and use.
- **Instruction** – Funds may be used for curriculum development in CTE and programs of study, remedial services however not remedial courses.
- **Student Organizations** - Support of advisor costs travel, lodging, instructional supplies, stipends, registration fees however funding student costs are limited.
- **Pooling of Funds** - An eligible recipient may pool a portion of funds with a portion of funds received available to one or more eligible recipients to support implementation of programs of study through the activities described
- **Administrative Costs** - Each eligible recipient receiving funds shall not use more than 5 percent of such funds for costs associated with the direct or indirect administration of activities. Direct administration includes those costs outlined in the State plan (e.g.: salary and benefits for data coordinator examining program outcomes or completing reports for the grant, costs associated with an individual who writes part of the grant).

General - Reasonable and necessary (meaning that, for example, sound business and procurement practices were followed, and purchases were comparable to market prices); A cost may be reasonable if the nature of the goods or services acquired and the amount involved reflect the action that a prudent person would have taken under the circumstances prevailing at the time the decision to incur the cost was made.

Supplanting - Funds made available shall supplement, and shall not supplant, local/state funds and would not supplant local/state funds when the costs are tied directly to a program improvement either required or permitted by Perkins V, and were not previously covered by local/state funds within the previous 10 years.

Important Note: Each situation is different and there is no one size fits all test for supplanting.