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MEMORANDUM

TO: Regional CTE Directors, and Fast Forward Ticket Coordinators
FROM: Greg Young, DE Program Coordinator; Ruth Durkee, State Director of CTE
SUBJECT: 2020-2021 updates to Fast Forward tickets in the DE System
DATE: August 7, 2020

The Vermont Agency of Education and Vermont's higher education partners continue their collaborative effort to create a system in which students may enroll in college courses offered on a college campus, at their high school, CTE center and/or online. The Dual Enrollment program serves to introduce students to college-level coursework before they immerse themselves fully in college life; allows college coursework to be applied for progress toward secondary school completion; and can provide high school graduates with a jumpstart on college credits.

The Fast Forward Program allows Vermont resident students in Career Technical Education (CTE) programs to earn credit for college courses taken at the regional CTE centers. Fast Forward is for eligible Vermont students who have not yet graduated from high school and who are enrolled in a partner CTE center program. The courses are taught at the regional CTE Center or online, and classes are scheduled during the regular school day. Each student can access a total of two courses that are paid for through Federal funds (Perkins V). Successful completion of Fast Forward courses can provide students with:

- credits at both their high school and either the Community College of Vermont or Vermont Technical College;
- result in completing a college degree faster; and
- assist students in beginning a career earlier.

The Fast Forward Program is managed through the AOE's Dual Enrollment (DE) Voucher System. A student must have an approved DE System account in order to access Fast Forward courses. Authorization of accounts is managed by the partner high school. Once a student has an approved Dual Enrollment System account the student will be able to make Fast Forward tickets requests. The Dual Enrollment System tracks Fast Forward ticket requests, and collects information for reporting.

Fast Forward tickets are awarded on a semester-by-semester basis, pending student eligibility. Unused tickets are voided at the end of each semester. Students must request a ticket at the CTE center for college credit. Students can use tickets to enroll in college classes that begin after they have completed grade 10 and end before they have graduated from high school.

Vermont high school seniors who enroll in the **Early College Program**, including high school students who are approved to co-enroll in early college and a CTE program, complete their final year of high school at a participating college or university, tuition free. This program enables students to complete one year of college, while also meeting the requirements for high school graduation.

Eligibility for Early College must be determined by the principal or their designee. Eligibility for Fast Forward must be determined by the CTE Director or their designee. In all cases, Fast Forward and/or the Early College Program must be documented in a student's Personalized Learning Plan.

This year the Participation Agreement process involves two steps. **The completed form is due by September 11, 2020 to [Rose Wheeler](#).**

1. Download and complete the [CTE Fast Forward Participation Agreement form](#) and **email** the completed form to AOE designee, Rose Wheeler at rose.wheeler@vermont.gov by September 11, 2020.
2. The completed form will be converted into a OneSpan document and routed to the authorized representative for signature to be maintained on file. Signature indicates understanding of and assurance that the CTE Fast Forward Participation Agreement responsibilities will be met.

We look forward to our continued work with you to fulfill the expectations of the Flexible Pathways Initiative and to increase access to the Fast Forward, Vermont Dual Enrollment and Early College Programs. If you have any questions concerning the Flexible Pathways Initiative and the Vermont Dual Enrollment and Early College Programs, please contact [Greg Young](#), Dual Enrollment and Early College Program Coordinator, or (802) 828-7135. Any questions related to Fast Forward, please contact [John Nelson](#), CTE Data and Reporting Coordinator or 802-828-7167.

Resources:

- Dual enrollment voucher and fast forward ticket application: [Dual Enrollment System](#)
- [Student User Guide](#)
- [Voucher/Ticket Coordinator Guide](#)
- [Dual Enrollment and Fast Forward Talking Points](#)
- [Dual Enrollment Program Timeline FY2021](#)