

Issue Date: September 12, 2024

Title IA Neutral Budget Methodology Requirements Rubric

Requirements for documentation of the Title IA Neutral Budget Methodology:

Requirement	Compliant? (Yes or No)
All schools within the LEA are included and categorized by grade span	
The methodology identifies the Title I status of all schools in the LEA	
The documentation states the exemption status of each grade span or the LEA as a whole (as relevant)	
The documentation includes an acceptable date for when the document is valid	
The documentation includes signature of the authorized staff for the LEA (business manager and Superintendent) confirming approval	

If any grade span or the LEA as a whole is not exempt from the requirement, the budget methodology documentation must:

Requirement	Compliant? (Yes or No)
Classify the general methodology used to distribute state and local dollars to each school	
Include a clear, detailed description of exactly how dollars are allocated to each school through the general methodologies indicated.	
Include actual school allocations as evidence that the described process was followed.	

