

## **CACFP Application Changes to Serve Meals and Snacks Non-Congregate Style During COVID-19**

### **Purpose**

USDA has granted a nationwide waiver to allow CACFP Sponsors to continue meal service by offering non-congregate style meal service to participants currently enrolled in care during center closures. In order for Sponsors to be approved to offer non-congregate meal service, the Sponsor must submit a written request via email to the State agency requesting to use this waiver. Sponsors will be required to update their [CACFP Application Packet](#) online to reflect these changes and it must be approved prior to implementation of this type of meal service.

The following information will need to be updated in the Application Packet.

### **Site Applications**

1. Each site that will plan to offer meals and snacks to the enrolled children/older adults in the center as a non-congregate feeding option must update the site application to reflect this change.
2. If the site is going to change the types of meals and snacks served, these selections must be updated in Question C3 or C4 depending on the type of Program you operate. Child care and adult day care centers may only serve and claim two meals and one snack or two snacks and one meal per day. At-Risk Afterschool Meals Programs can only serve and claim one meal and one snack per day. If you are an SFA that is implementing the SFSP/SSO during an unanticipated school closure, you may not serve the same type of meals (e.g. breakfast and lunch) as you will under the At-Risk Program (e.g. may serve supper and snack).
3. The following question(s) must be updated within question C3 or C4 of the site application –
  - a. Child care centers and Adult day care centers –
    - i. Please update C3 of this section if you plan to change the types of meals and snacks offered. If you don't plan to change the meals and snacks offered, then you do not need to update this section.
  - b. At-Risk Afterschool Meals Program –

### **Contact Information:**

If you have questions about this document or would like additional information please contact:

Rebecca Cochran, Child Nutrition Programs at [rebecca.cochran@vermont.gov](mailto:rebecca.cochran@vermont.gov)

- i. Please update C4 of this section if you plan to change the types of meals and snacks offered. If you have more than one meal or snack listed, you must remove this and **ONLY** list the meal and/or snack you plan to serve during this time.
4. All Programs must update section C6 within the site application –
  - a. Please enter the following information into this section –
    - i. Indicate what type of non-congregate meal service distribution you plan to offer. If you plan to do grab-and-go meals, home delivery, or both, please put a brief description in this box.
5. All Programs must update section C7 within the site application **IF** there are changes to how meals and snacks will be prepared.
  - a. If the preparation method will remain the same, you do not need to update this section.
6. All Programs must update section C8 within the site application and **MUST** select ‘Unit (Individual Meals)’. You may **NOT** do family style meal service during this time.
7. Adult Day Care Centers **ONLY** –
  - a. Must update section C13 – remove any meal service listed here as you are not allowed to do offer versus serve during this time

Once the site application has been updated, the application packet must be saved and re-submitted for approval.