

Advisory Committee (AC) Members: **Tara Howe** and **Nathan Piper**, HireAbility VT; **Nate Formalarie**, Agency of Commerce and Community Development; **Alison Thomas**, Agency of Natural Resources; **Tracy Verge**, Department of Labor; Katie O'Shea and **Nicole Miller**, Vermont Afterschool; **Ethan Avendano-Lawrence** and **James Paradissis**, Senator Sanders office; AOE representative.

DRAFT MEETING MINUTES

Subcommittee Members Present: Alison Thomas, Nicole Miller, Tara Howe, Nathan Piper, Katie O'Shea.

Agency of Education (AOE): None

Members of the public/others: None

Call to Order, Introductions and Roll Call, Amendments to Agenda

Tara Howe called the meeting to order at 3:35pm. Roll call completed (members present listed above) and no amendments to agenda requested.

Meeting minutes from March 21st meeting approved unanimously.

Public to be Heard - No one

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Career exploration pilot – Next Steps – feedback from Vermont Afterschool

- We have three sites that signed up for the summer pilot
 - King Street Center, Burlington
 - Missisquoi Valley Union High School, Swanton
 - Central Vermont Supervisory Union – Williamstown and Northfield
- Waiting for confirmation from LEAPS (participated last year)
- WINGS interested in a fall pilot opportunity
- Training at the end of May – includes curriculum that Katie has been working on, resources, potentially Advance VT and CCV; same expectations last year in providing both curriculum and community experiences for middle school students.

- Almost done with the guidebook, which includes 10 activities that are each 45 minutes to 1 hour to facilitate; very accessible and user friendly; slide format.
- Working on the community and guest speaker resources.
 - Tara can reach out for additional resources from CCV for access days/post-secondary information.
 - Katie will send the team the resources for review and feedback for our meeting next week.
 - Create protocol/guidance on how we ask employers about the visit – what are we really asking for? Nat will work on drafting this.
- Katie met with Advance VT director, Tom Cheney – He is working on Vermont Employment Pathfinder, which may be a great resource for those participating in the pilot.

Other Business

- Nat – Brattleboro youth event that occurred focused on earn and learn this week – Organized by HireAbility, Department of Labor, and Central Vermont Adult Education – 900 participants!

Adjourn

The meeting adjourned at 3:59 p.m.

Meeting Minutes recorded by: Tara Howe