

Advisory Committee (AC) Members: **Tara Howe** and **Nathan Piper**, HireAbility VT; **Nate Formalarie**, Agency of Commerce and Community Development; **Alison Thomas**, Agency of Natural Resources; **Tracy Verge**, Department of Labor; **Katie O'Shea** and **Nicole Miller**, Vermont Afterschool; **Ethan Avendano-Lawrence** and **James Paradissis**, Senator Sanders office; AOE representative.

### DRAFT MEETING MINUTES

**Subcommittee Members Present:** Nicole Miller, Tara Howe, Katie O'Shea, Tracy Verge, Nate Formalarie.

**Agency of Education (AOE):** None

**Members of the public/others:** **Guest** - DJ Masi, Business Account Manager for HireAbility VT

#### ***Call to Order, Introductions and Roll Call, Amendments to Agenda***

Tara Howe called the meeting to order at 10:05 a.m. Roll call completed (members present listed above) and no amendments to agenda requested.

Meeting minutes from May 16, 2024 meeting approved unanimously.

#### ***Public to be Heard - No one***

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#### **Career exploration pilot updates - feedback from Vermont Afterschool**

- King Street is currently running the program – started 6/24/24 (until 8/16/24).
- MVU (Swanton) will be running the week of July 22<sup>nd</sup> (futures week). Having a career fair at the end of the week. Running out of St. Albans tech center.
- CVSU is now doing two sites – Williamstown and Northfield.
  - Williamstown - week of August 5<sup>th</sup>.
  - Northfield – 2 weeks starting July 22<sup>nd</sup>.
- Training in May and then follow up meeting in June thus far – all staff appointed and trained in each site; going well.
- Checked in on needs for the sites: outreach to employers – CVSU sites were working together; King Street may want a little assistance.

- Demographics survey shared – initial report indicates around 10 students per site serving rising 6<sup>th</sup> to 9<sup>th</sup> grade students.

#### **Discussion with DJ Masi:**

- Reviewed pilot model for Lamoille youth and business partnership mentoring program he is facilitating within HireAbility.
- Discussed transportation, ask for employers, connection to the various career opportunities within one business, working in collaboration with schools.
- DJ will provide updates as the pilot continues.

#### **Other Business**

- Reviewed the interest form on the VT Afterschool website – we have not had a strong response – discussed how to best contact the individuals and follow-up practices.
  - Decision – Katie will communicate with anyone younger than 14 years old; DOL and HireAbility VT will cc Katie on communications and make three attempts to connect.

#### **Adjourn**

The meeting adjourned at 10:58 a.m. Next meeting scheduled for September 19, 2024 at 10:00 a.m.

Meeting Minutes recorded by: Tara Howe