

Advisory Committee (AC) Members: **Tara Howe** and **Nathan Piper**, HireAbility VT; **Nate Formalarie**, Agency of Commerce and Community Development; **Alison Thomas**, Agency of Natural Resources; **Tracy Verge**, Department of Labor; **Katie O’Shea** and **Nicole Miller**, Vermont Afterschool; **Ethan Avendano-Lawrence** and **James Paradissis**, Senator Sanders office; AOE representative.

DRAFT MEETING MINUTES

Subcommittee Members Present: Nicole Miller, Tara Howe, Katie O’Shea, Tracy Verge, Alison Thomas, Nate Formalarie.

Agency of Education (AOE): None.

Members of the public/others: None.

Call to Order, Introductions and Roll Call, Amendments to Agenda

Tara Howe called the meeting to order at 10:03am. Roll call completed (members present listed above) and no amendments to agenda requested.

Meeting minutes from July 18, 2024 meeting approved unanimously.

Public to be Heard - No one

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Career foundations pilot updates - feedback from Vermont Afterschool

- 4 programs ran over the summer 2024 – Williamstown, Northfield, Missisquoi Valley U/St. Albans Tech Center, King Street.
 - All sites had very different methods.
 - Williamstown had all summer program middle schoolers participate – mixed in with activities; site visit – pretty successful; brought in 4 guest speakers – farmer, Katherine Patterson, photographer.
 - Northfield – two weeks every day – had about 5 to 7 students regularly; for future, requesting adaptations for special education students; high school student led; challenging to get engaged speakers.
 - King Street – would like to use essence of content to create a bridge program into their ACE high school (academic and career exploration program) - <https://www.kingstreetcenter.org/ace>; did resume building and had customer service guests.
- Missisquoi Valley – career fair at the end of the week - On Logic, Swanton public works, fire station, community representatives. The week before career fair, bused to

tech center to experience career interest and specialists of each group then incorporated it into their programming. Did lots of trips to businesses.

- Reviewed data
 - 4 sites, 11 towns served, 275 total youth in organizations
 - 50% rural
 - 25% urban
 - 25% urb/sub
 - # Youth - 51
 - Girls - 47%
 - Boys - 53%
 - BIPOC - 45%
 - Youth w/ disabilities - 6%
 - ELL - 2%
 - Grades 6-11

- Next steps:
 - Presentation to the larger advisory committee – Tara will reach out to Kendal.
 - What other entities might assist us in moving this work forward?
 - Creation of a focus group from the afterschool programs to learn what is most helpful for support to provide these opportunities.
 - Summary sheet of the last two years – Tara, Katie, and Nicole will create a solid draft to share with the subcommittee for review.

Adjourn

The meeting adjourned at 11:00 a.m. Next meeting scheduled for November 21, 2024 at 10:00am.

Meeting Minutes recorded by: Tara Howe