

Guidance for 21st Century Community Learning Centers Afterschool Programs in a Novel Coronavirus Outbreak

Pay for Work During School Closure Related to COVID-19

The Vermont Agency of Education has determined at this time that staff may continue to be paid with 21st CCLC grant funds for work, including remote work, to attain local 21st CCLC project goals at the discretion of the local Supervisory Union. This may change if/when we receive further guidance from USDOE. Allowable work (permissible uses of funds) includes:

- Virtual staff meetings (*conference calls, Zoom meetings, Skype, etc.*)
- Curriculum work (*must be specific to the 21st CCLC program*)
- Lesson plan development (*must be specific to the 21st CCLC program*)
- 21st CCLC program data entry/validation
- Online professional development
- Systems planning work (e.g. summer programs, evaluation, sustainability, safety, budgeting)
- Online programming for youth that may be reasonable and necessary
- Other expectations and associated job tasks listed in job descriptions that are reasonable and necessary during the closure period

Specific guidance for services in support of federally funded child nutrition programs are being investigated. Current guidance for school nutrition operations is available on the Agency of Education's [COVID-19 Guidance for Vermont Schools](#) website.

Items to be aware of if implementing any of the above

Final approval of work and work protocols are the responsibility of the local Supervisory Union, and your hours worked should remain commensurate to program need. Federal Supplement not Supplant provisions remain in force.

Data during the school closure period

Maintain records of daily hours and general work type by employee during the closure period, as this data may be requested at the Agency's discretion.

If funds are used to support federally approved afterschool snack or meal programs, track daily meals counts for 2020 Annual Performance Reporting.

The tracking of any lost program time, lower attendance results, lower expenditure patterns and/or other outcome data will be tracked as part of end of year 2020 Annual Performance Reporting. Reasonable and fair accommodations will be made with regard to any reduction in results within 21st CCLC program goals due to COVID-19.