

Education Quality Team Staff Report for 19 of November 2024

Updates:

The Licensing Team will be gearing up for around 4800 renewals this coming year which include level I and level II licenses.

We currently have around 160 temporary license applications being processed in our queues.

With the recent VSBPE rule changes, Superintendents can now submit one- year provisional applications for special education teachers, just like they can for all other endorsements. This should slow down the number of waiver requests submitted to the VSBPE board.

Andrew Prowten, Assistant Director of Education Quality, will report on the following items put on the agenda.

- Licensing System Update
- Listen and Learn Tour
- Vacancies in EQ
- Board Member Vacancy
- Zoie Saunders, Interim Secretary of Education: Attending VSBPE Meeting Jan. 9, 2025

Approved Internal waivers: Praxis.

Zachary Allen, Mill River Unified Union School District

Special Education Provisional Waivers:

Currently we have 47 applications that have been submitted for the 2024-2025 school year.

The breakdown of instructional levels is below:

22 of the applications represent Grades K through Age 21 Special Education

12 of the applications represent Grades K through 8 Special Education

10 of the applications represent Grades 7 through Age 21 Special Education

2 of the applications represent Birth through Age 6 Early Childhood Education.

1 application closed.

Deb Giles November 2024:

L/RSBs: An October reminder was emailed to all L/RSBs which notified them that Deb Giles would be out on Family Medical Leave for part of October and the month of November. The Licensing Team developed a plan during her absence. Pertinent information was sent out to all boards below.

- ***If you need a password reset, please direct your inquiry to aoe.licensinginfo@vermont.gov***
- ***If you are an L/RSB Chair or member and have **an emergency situation, that requires immediate guidance**, then please contact Catherine Wilkins at catherine.wilkins@vermont.gov or Ron Ryan at ronald.ryan@vermont.gov***
- *For all other L/RSB inquiries, please wait until Deb returns from FML.*
- *If you are an educator not associated with an L/RSB and have questions, please direct your inquiry to aoe.licensinginfo@vermont.gov and please review the AOE webpages concerning your type of inquiry before emailing especially review the Relicensure Handbook if seeking information on renewals, reinstatements, or Retired ED Licenses.*

Renewal Info:

- [Renew Your License | Agency of Education \(vermont.gov\)](#)

Reinstatement Info:

- [Reinstate Your License | Agency of Education \(vermont.gov\)](#)

Retired ED License:

- [Retired Educators | Agency of Education \(vermont.gov\)](#)

Important Resources:

- [VSBPE Policy H2: Activities That Qualify for Professional Learning Credit | Agency of Education \(vermont.gov\)](#) (In folders at Summer Conferences 2023 & 2024)
- [Professional Learning Guidelines for Teachers | Agency of Education \(vermont.gov\)](#)
- [Professional Learning Guidelines for Administrators | Agency of Education \(vermont.gov\)](#)
 - Both documents in your Summer 2023 & 2024 Conference folders.
- [Vermont Relicensure Process Handbook | Agency of Education](#)
 - Handed out at Summer 2023 Conference & reviewed again at Summer 2024 Conference.

Questions regarding **Provisional Licenses** should be directed at your HR as they are not an L/RSB function. Specific questions should be handled by the individual educator on the provisional license (they created a plan) – or wait until I return.

Grants:

- Most L/RSB Grant allocations have been forwarded to the Finance Office to upload into the GMS for Boards that have submitted all requirements and the respective L/RSB with a set of instructions (please read) and your Business Manager cc'd. To date only a very few SU/SDs have submitted a Grant application.
- I will attend to the Grant applications submitted when I return.
- Reminders for missing components were emailed or discussed with individual LSBs for the last three months.
- SU/SDs serving two Boards – one LSB and an RSB should refer to last year's instructions or wait for my return.

ALiS L/RSB Meeting Dates & Members:

- Please make sure your meeting dates have been input into ALiS on the L/RSB home page.
- I will connect any new L/RS B member when I return – so please wait until I return to contact me regarding new members.

Additional Resources:

- Prorating Professional Learning – Power Point distributed at Summer Conferences and attached to this email.
- Endorsements which Require Additional Credentials are attached to this email.

Employment in ALiS:

- **It is with the utmost importance that all renewing 2025 (4800+) educators check their online profile and ascertain that their employment and subjects taught/positions held are current and clear. These were the major reasons for delays in 2024!!!!!!**

Logging into an Account:

- Use the AOE website and Log into an Existing Account:
 - [Online Licensing | Agency of Education \(vermont.gov\)](https://www.vermont.gov/education/online-licensing)

New Online Licensing System:

- The Licensing Division is moving forward with a new system. I do not have any detailed information to give you at the present time. Hopefully more detailed information will be available when I return in November.

Current Work Queue per application type as of 11-13-2024: *Applications in the work queue are in various stages of processing from just received to waiting for payment from applicant.*

Application Type	Total
Initial	90
Reinstatement	42
Renewal	1
Retired	0
Temporary	160
1 Yr. Temporary – extenuating circumstance	0
Transcript Review – Initial	22
Transcript Review – Add endorsement	39
Peer Review - Initial	67
Peer Review – Add endorsement	13