

## Vermont Standards Board for Professional Educators

*VSBPE: Ensuring a Caring, Competent, Highly Effective  
Educator in Every Vermont Classroom to Improve Student  
Learning*

### Draft Meeting Minutes

Meeting Place: Virtual Meeting | Microsoft Teams | Call-in # 802-828-7667 | Conference  
ID # 176 519 49# | Date: October 19, 2023

#### Members Present:

Amy Flannery, Jennifer Clement, Christine Kurucz, Katie Revelle, Brenda Seitz, Bill Clark, Kate Fay, Amy Minor, Amy Pickering, Amanda Garces

#### Members Absent:

Bernadette Cleland, William Lucci, Ellen Emery

#### Staff Present:

Ron Ryan, Andrew Prowten, Ellen Cairns, Emily Simmons, Catherine Wilkins, Jessica Monahan, Katie Gagliardo, Suzanne Sprague

#### Others:

Meagan Holland, Rebeca Ludden

#### Approval of Agenda:

- A. Minor called the meeting to order at 9:00 am. A. Minor verified that one additional waiver would be added to today's agenda per an update this morning from R. Ryan.
  - B. Clark moved to amend the 10/19/23 agenda, with the additional waiver.
  - C. Kurucz seconded the motion.
- The motion was approved.

#### Approval of Minutes:

- B. Seitz moved to approve the [minutes from 09/14/2023](#).
  - B. Clark seconded the motion.
- Motion was approved.

#### Public to be heard:

None.

### **Board Member Updates:**

B. Clark provided an [update on Act 28](#), Advisory Council on Literacy. The September report has been submitted, and he is still working on the report for October.

### **Staff Report:**

R. Ryan and A. Prowten provided an update for the [Staff Report](#).

### **Waiver Requests**

#### **Superintendent Waiver Request: Bryan Stammelman**

C. Kurucz made a motion to approve an emergency license request for Music without a BA degree to B. Stammelman, limited to Windsor SE.

Seconded by B. Seitz.

Motion approved.

#### **Superintendent Waiver Request: Teal Church**

C. Kurucz made a motion to approve a one-year provisional extension license request on her old license for Nursing that expired on 10-31-22 to T. Church, limited to the Harwood Unified Union.

Seconded by A. Flannery.

Staff Member C. Wilkins interjected to let the Board know that T. Church actually just had her Level I License in Nursing issued on 10-16-23, so no action was taken on this extension request.

#### **Superintendent Waiver Request: Jennifer Loyzelle**

B. Seitz made a motion to approve a one-year provisional extension request on J. Loyzelle's provisional Special Education that expired on 6-13-2023.

Seconded by J. Clement.

Motion approved.

#### **Superintendent Waiver Request: Alaina Boulet**

C. Kurucz made a motion to approve an emergency license request for Early Childhood Education without a BA degree to A. Boulet.

Seconded by K. Fay.

Discussion: Concerns were raised about granting the emergency license request to A. Boulet, as she is not projected to graduate until 2025.

Roll Call Vote was taken.

Yea: A. Flannery

Nay: A. Garces, B. Clark, A. Minor, B. Seitz, C. Kurucz, J. Clement, K. Fay, K. Revelle, Pickering

Abstention: None.

Absent: B. Cleland, B. Lucci, E. Emery

Motion denied 9:1.

### **ACT 1 Update/Core Teaching Standards (CTS) Revisions**

A.Prowten and A. Garces provided an update on ACT 1 and the Core Teaching Standards.

### **Policy F2 on expired out of state licenses/recency of study**

A.Prowten provided an update on [Policy F2](#).

C. Kurucz made a motion to adopt Policy F2 on expired, out of state licenses/ recency of study.

B. Seitz seconded the motion.

Motion approved.

### **Policy P2 Conditional Emergency License for Lapsed Retired Educators**

R.Ryan provided a brief overview of the [P2 Conditional Emergency License for Lapsed Retired Educators](#).

C. Kurucz made a motion to approve Policy P2.

A. Flannery seconded the motion.

Motion approved.

The VSBPE took a break at 10:21 a.m. The meeting resumed at 10:44 a.m.

### **Subcommittee Work**

#### Licensing Committee

Committee members are J. Clement, A. Garces, B. Sietz, A. Flannery, A. Minor, C. Kurucz and A. Pickering.

### **Endorsement Revision Workplan Timeline**

A. Prowten reviewed the endorsement revision workplan timeline.

### **Special Education Provisional License Update**

R. Ryan provided a special education provisional license update.

### **Lifetime license follow-up**

A. Prowten provided a lifetime license update.

#### Program Approval Committee

Committee members are E. Emery, B. Cleland, B. Clark, W. Lucci, K. Fay, and K. Revelle.

### **Substantive Change of in-person vs online course for approved EPPs**

E. Cairns provided background on the substantive change of in-person vs online course for approved EPPs.

C. Kurucz moved to approve that a change of delivery method should not constitute a substantive change that would require approval by the Agency or Standards Board, assuming that all other course elements remain the same as when the program was approved.

Seconded by B. Clark.

The motion carried.

### **Goddard ROPA Report**

E. Cairns introduced and provided background on the [Goddard College ROPA Review Report](#).

B. Clark moved to approve the ROPA Report of the Goddard Review Team and grant two-year conditional approval to Goddard's Educator Preparation Programs.

Seconded by A. Flannery.

The motion carried.

### **Request from TAP to be able to recommend for Design and Tech Ed**

E. Cairns provided reviewed and provided background on the topic.

B. Seitz moved to approve TAP to recommend for Design and Tech Ed and Dance endorsements.

Seconded by B. Clark.

The motion carried.

### **Request from TAP to be able to recommend a candidate who completes her final semester of undergraduate work with TAP as an independent study**

Tabled

### **Overview of short - term and long- term goals**

A. Prowten provided an [overview of the short-term and long-term goals](#).

### **November Agenda Items**

The following topics will be on the November agenda: P2 Policy adoption; Core Teaching Standards (CTS) Revisions; waivers; request from TAP to be able to recommend candidate who completes her final semester of undergraduate work with TAP as an independent study; rule revisions; and model code of ethics.

B. Seitz made a motion to adjourn. B. Clark seconded. The meeting adjourned at 11:38 a.m.

Minutes recorded by Katie Gagliardo.