

Vermont Standards Board for Professional Educators

*VSBPE: Ensuring a Caring, Competent, Highly Effective
Educator in Every Vermont Classroom to Improve Student
Learning*

Draft Meeting Minutes

Meeting Place: Virtual Meeting | Microsoft Teams | Call-in # 802-828-7667 | Conference ID
659 741 890 # | Date: March 28, 2024

Members Present: Amy Flannery, Ellen Emery, Amy Minor, Jennifer Clement, Christine Kurucz, Katie Revelle, Brenda Seitz, Bill Clark, Kate Fay, Amanda Garces, Bernadette Cleland, Bill Lucci

Members Absent: None

Staff Present: Ron Ryan, Andrew Prowten, Jessica Monahan, Katie Gagliardo, Michelle Farrington, Ryan McCormick

Others:

Brian Hill
Shayna Kalnitsky
Wendy Scott
Tammy Bates

Approval of Agenda:

A. Minor called the meeting to order at 9:04 am.
B. Seitz moved to approve the 03/28/24 agenda.
A. Garces seconded the motion.
The motion was approved.

Approval of Minutes:

A. Garces moved to approve the minutes from 02/08/2024.
Seconded by B. Clark.
The motion was approved

Public to be heard:

None.

Board Member Updates:

B. Clark provided an update on [Act 28](#), Advisory Council on Literacy.

Staff Report

The [Staff Report](#) was included with the other meeting documents.

Waiver Requests

Superintendent Waiver Request: Brandy Bennick

B. Clark made a motion to approve the waiver request for B. Bennick.
Seconded by J. Clement.

The VSBPE Board on March 28, 2024, approved waiving 5924 and allow Brandy Bennick to use the proof of completion of a 13 week/60-hour experience under the supervision of the district as reviewed at the meeting and to make sure she completes all the necessary coursework in her plan to be able to attain her school counseling license. This waiver was approved without precedent.

Motion approved.

Superintendent Waiver Request: Elizabeth Switzer

B. Seitz made a motion to approve the waiver request for E. Switzer.
Seconded by A. Flannery.

The VSBPE Board on March 28, 2024, approved allowing Elizabeth Switzer to attain an emergency license as a preschool teacher through the end of the year without a Bachelor's degree. Another emergency license for this same endorsement will not be allowed for the following year as the rules state an emergency license can neither be extended for a second year nor be issued for any endorsement more than once. This waiver was approved without precedent.

Motion approved.

Superintendent Waiver Request: Jessica Child

E. Emery made a motion to approve the waiver request for J. Child.
Seconded by B. Clark.

The VSBPE Board on March 28, 2024, approved allowing Jessica Child to attain an emergency license as an elementary kindergarten teacher through the end of the year without a Bachelor's degree. Another emergency license for this same endorsement will not be allowed for the following year as the rules state an emergency license can neither

be extended for a second year nor be issued for any endorsement more than once. This waiver was approved without precedent.

Motion approved.

Superintendent Waiver Request: Shayna Kalnitsky

C. Clark made a motion to approve the waiver request for S. Kalnitsky.
Seconded by A. Flannery.

The VSBPE Board on March 28, 2024, approved extending Shayna Kalnitsky Director of Special Education Provisional for an additional year. This waiver was approved without precedent.

Motion approved.

Superintendent Waiver Request: Brandy Kolling

C. Seitz made a motion to approve the waiver request for B. Kolling.
Seconded by C. Clark.

The VSBPE Board on March 28, 2024, approved extending Brandy Kolling's Director of Special Education Provisional for an additional year. This waiver was approved without precedent.

Motion approved.

Superintendent Waiver Request: Kendra Renz

B. Clark made a motion to approve the waiver request for K. Renz.
Seconded by K. Fay.

The VSBPE Board on March 28, 2024, approved extending Kendra Renz's Elementary Education Provisional for an additional year. This waiver was approved without precedent.

Motion approved.

Superintendent Waiver Request: Alicia Aldous

B. Seitz made a motion to approve the waiver request for A. Aldous.
Seconded by B. Clark.

The VSBPE Board on March 28, 2024, approved extending Alicia Aldous's Special Education Provisional for an additional year. This waiver was approved without

precedent.

Motion approved.

Superintendent Waiver Request: Ashlee Seamans

B. Clark made a motion to approve the waiver request for A. Seamans.
Seconded by J. Clement.

The VSBPE Board on March 28, 2024, approved extending Ashlee Seamans' Special Education Provisional Waiver for an additional year. This waiver was approved without precedent.

Motion approved.

Superintendent Waiver Request: Jason Plume

A. Minor made the motion to table this waiver request until the May meeting due to not having enough information on the situation.
B. Clark seconded the motion.
E. Emery abstained from voting.

Motion approved.

Policy Q3: Policy on Special Education Endorsements – Provisional Licenses – Adopt

A. Prowten provided overview on [Policy Q3](#).
A. Minor made a motion to adopt the revision to Policy Q3 first reading to establish a process for approval of 1-year provisional licenses for Special Education endorsements.
Seconded by B. Clark.
The motion passed.

Rule Revisions – Submitted to ICAR

A. Prowten provided an update on the rule revisions. They have been submitted to ICAR and will be on the agenda for their meeting on April 4.

ECE Provisional Cohort ending 6-30-25

W. Scott gave a presentation on the ECE Provisional Cohort.
B. Clark made a motion to end the ECE Provisional Cohort on 6/30/25, with a provision that the Board submit a letter to the Office of Professional Regulation (OPR) that the ECE 3 not be included in their proposal.
Seconded by A. Flannery.
The motion passed.

Director of Early Childhood – New Proposed Administrative Endorsement

T. Bates gave a presentation on the [Director of Early Childhood](#), a new proposed Administrative Endorsement.

K. Fay made the motion to direct the Office to develop a new Director of Early Childhood Education Endorsement.

Seconded by B. Seitz.

The motion passed.

The VSBPE took a break at 10:50 a.m. The meeting resumed at 11:05 a.m.

Special Education Provisional Waiver Update and Extension Request for 24/25

R. Ryan and A. Prowten provided background information on the [Special Education Provisional Waiver Update and Extension Request for 24/25](#).

B. Seitz made a motion to extend the Special Education Provisional Waiver Application Process for the 2024-2025 school year.

Seconded by B. Clark.

The motion passed.

Sub Committee Work - Licensing Committee

Renewal Update

R. Ryan provided an update on current renewals.

Lifetime License Follow-Up: Survey

A. Prowten is still awaiting an update from NASDTEC on survey results.

Program Approval Committee

VTSU Randolph (VTC/CTE) ROPA Review Team

E. Cairns provided background information on the [VTSU Randolph \(VTC/CTE\) ROPA Review Team](#).

A. Garces made a motion to approve the team for the ROPA review of VTSU's CTE teacher preparation program, which is scheduled for July 28-30, 2024.

Seconded by B. Clark.

The motion was approved.

Middlebury ROPA Review Team

E. Cairns provided background information on the [Middlebury ROPA Review Team](#).
A. Garces made a motion to approve the team for the ROPA review of Middlebury's Postbac Modern and Classical Language Program which is scheduled for July 15-16, 2024.

Seconded by B. Clark.

The motion was approved.

May 2024 Agenda Items

The following topics will be on the May agenda:

- Follow up on the letter to the Office of Professional Regulation from the Board
- Update on Licensing Rules
- The new Secretary of Education may be present for the May meeting
- Update from A. Prowten and A. Garces on the Anti-Bias Standards Committee
- Update on the proposed Director of Early Childhood endorsement
- Revising the Policy Manual
- A. Prowten: Lifetime Survey Update
- Board Vacancy

A. Garces made a motion to adjourn.

Seconded by A. Minor.

The meeting was adjourned at 11:38 a.m.

Minutes recorded by Katie Gagliardo.