

Draft Meeting Minutes

Meeting Place: Agency of Education, Room 304

Address: 219 North Main Street, Barre, VT 05641

Date: October 11, 2018

Present:

Jay Nichols, VPA; Jeff Francis, VSA; Jeff Fannon, VT-NEA; Dan French, AOE; Peter Amons, VASBO; Amy Knight, St. Michael's College; Tammy Kolbe, UVM; Ric Reardon, Castleton University; Marty Strange, Randolph

Agency Staff: Emily Byrne, Brad James, Suzanne Sprague

Call to Order/Introductions:

Secretary French called the meeting to order at 3:10 p.m. and asked the group to introduce themselves. He reviewed that the charge asked that the task force include a national expert and members from higher education. Secretary French mentioned that at the first meeting the goal was to solicit the members who were present at the meeting. Nichols made a motion to approve Tammy Kolbe, UVM; Amy Knight: St. Michael's College; and Marty Strange, Randolph as permanent members to the Task Force. Amons seconded the motion. The vote passed unanimously.

Overview of [Act 11 of the Special Session of 2018](#)

Secretary French briefly reviewed the charge of the Task Force and asked for volunteers or nominations for a Chair of the Task Force. Francis nominated Tammy Kolbe. Nichols seconded the motion. The vote passed unanimously and Tammy Kolbe was nominated Chair. Byrne reviewed per diem payments and explained who was eligible to receive them.

Chair Kolbe reviewed the Task Force charge and led discussion on how best to accomplish it. Discussion followed on the final report and what the content will look like, what measures to use and how to weight each, definition of key terms, focusing on regions, inputs and outputs, definitions of staff, licensed teachers, FRL, ELL and quality of data.

Chair Kolbe asked the AOE to provide, in advance of the next meeting, data collected for instructional and support personnel. She further requested the Task Force to review the NCES (National Center for Education Statistics) numbers in advance. Further discussion followed on licensed educators and paraprofessionals and what counts as instruction. Chair Kolbe said the decision-making points to be considered are size, grade levels, poverty, special education, geographic area and migrant students.

Chair Kolbe reviewed the agenda items for the next meeting which has yet to be scheduled. She advised that 20 minutes will be allocated to considering the impact on staff-to-student ratios

due to students enrolled with independent schools. The Task Force will review AOE data and definitions and potential benchmarks.

Chair Kolbe advised the Task Group that a Doodle poll will be sent looking for meeting dates for 2 or 3 more meetings before December. The meetings will be two hours.

Kolbe adjourned the meeting at 4:30 p.m.

Minutes recorded and prepared by Suzanne Sprague.
