

Prekindergarten Education Implementation Committee

PROJECT PLAN

This project plan clarifies the goals, roles, process, timeline that will guide the Prekindergarten Education Implementation Committee from January - December, 2024.

Goals

The Prekindergarten Education Implementation Committee was created to (H.217, Section 2):

- Assist the AOE in improving and expanding accessible, affordable, and high-quality prekindergarten education for four year old children¹ on a full-day basis.
- Examine the delivery of prekindergarten education in Vermont and make recommendations to expand access for children by or through the public school system or private providers under contract with the school district, or both (including transitioning children who are three years of age from the 10-hour prekindergarten benefit to child care and early education).
- Examine and make recommendations on the changes necessary to provide prekindergarten education to all children through the public school system on or before July 1, 2026 (including recommendations on considerations outlined in the Bill).

The Committee will deliver (by December 1, 2024):

- A written report and implementation plan based on the analysis conducted (including draft legislative language) to support the Committee's plan.

The Committee describes success as:

- Committee members feel engaged, respected, and that they had input into the process, regardless of their position or experience in the field.
- We provide recommendations that build on research and experience, reflect great discussions, and integrate the multiple perspectives of Committee members.

Roles

<i>Committee Members</i>	Prepare for, attend and provide input during Committee meetings; participate in a Workgroup; practice group agreements; make decisions about how to integrate Workgroup findings and considerations into report
<i>Workgroup Members</i>	Prepare for, attend and provide input during Workgroup meetings; gather research, resources, and stakeholder feedback to explore workgroup topics; document and report issues and possibilities back to the full Committee
<i>Facilitator</i>	Provide structure, process and outside perspective to Committee; keep Committee and Workgroups on schedule to achieve outcomes; support members to practice group agreements; develop agendas, supporting materials and minutes for meetings; facilitate and support broad participation in meetings; synthesize feedback and draft report
<i>Agency Leadership</i>	Participate as Committee and Workgroup members; ensure committee is following Act 76 requirements; serve as liaison among Agencies, Committee and Facilitator; support agenda and document planning; finalize and deliver report to General Assembly

Process

The Committee meets monthly for 90-minutes. Committee meetings focus on sharing information, research and perspectives; reviewing and discussing Workgroup reports, and integrating

¹ Child or children four years of age on the date by which the child's school district requires kindergarten students to have attained five years of age or who are five years of age and not yet enrolled in kindergarten (H.217, Section 2(a)).

Workgroup reports into decisions and recommendations.

Workgroups meet monthly for 90-minutes. Workgroups explore and document issues, resources and perspectives related to the considerations outlined in H.217, Section 2(c). Considerations will be grouped into three topic areas to be explored in depth simultaneously by three separate Workgroups.

Throughout the Committee and Workgroup process, members agree to:

- Focus on what’s best for children
- Respect and make space for multiple voices & perspectives
- Ground decisions in data, research and experience
- Normalize and expect disagreement
- Speak plainly, directly and honestly

All meetings will be warned and conducted according to open meeting law. Agendas, committee information, resources and documents will be available on the Agency of Education [Prekindergarten Education Implementation Committee website](#).

Timeline

ACTIVITIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Project Coordination	█	█	█	█	█	█	█	█	█	█	█	
Individual conversations w/ consultant	█											
Committee approves project plan	█											
Full Committee meetings	█	█	█	█	█	█	█	█	█	█	█	
Workgroup Research		█	█	█	█	█						
Launch & define work plans		█										
Explore & report on considerations			█									
Explore & report on considerations				█								
Explore & report on considerations					█							
Synthesize issues & possibilities						█						
Draft Recommendations						█	█	█				
Committee integrates Workgroup research						█						
Committee hears testimony & feedback							█					
Committee approves report framework								█				
Report Findings									█	█	█	█
Draft Report to Committee									█			
Committee feedback & discussion										█		
Report finalized											█	
Final report delivered												█