Report Component	Notes
Purpose	The purpose (and title) of the grant program should present a comprehensive view of what the program offers This section could also include facts that justify the need for the program. Proposed Purposes: • Supporting working families • Providing enrichment and learning experiences • Building protective factors • Keeping children and youth healthy and safe
Definitions	Provide clear definition as needed to clarify important concepts, terms, or components (e.g., programs, committees, equity, access, the term afterschool, etc.)
Eligibility	This section determines what entities can apply for grants. A mixed delivery model allows a broad array of entities to apply for funding to expand afterschool access. Limiting eligibility to schools may exclude organizations with the capacity to apply for and manage grants such as YMCA's, 4-H, Boys and Girls Clubs and other community providers. Eligibility language can encourage school-community partnerships. Proposed Eligibility: Eligible entities include schools, districts, supervisory unions; community organizations; nonprofit organizations; private businesses; and licensed childcare centers.
Funding Priorities	This section can prioritize certain eligible programs to receive funds. Providing guidance around funding priorities can help ensure that the grant program fills an unmet need with limited resources in the best way possible.

	Proposed Funding Priorities: • Low-income (and middle-income?) children and youth • Underserved areas of the state • Underserved/marginalized populations (Equity?) • Access for students with disabilities and/or special needs • Quality Programs (Social-Emotional Learning, STEM, positive youth development, transferable skills, youth voice, inclusion and universal design, intentionality, etc.) • Substance Abuse Prevention
Oversight Body	An oversight body can vary from a few agencies in coordination to an inclusive advisory committee made of parents, teachers, students, providers, and other stakeholders. It is important to specify how the members of the committee will be selected and to bring a variety of ideas, perspectives, and approaches to the table. Having an inclusive oversight body also helps with transparency and allows for the program to be adapted and modified over time by an informed and invested group as the needs in the state change. The oversight body should help inform the development of the application and grant-making process, the selection of funded programs, and the assessment of overall program outcomes at the state level.
Administration	Funding for administrative purposes is often written into the grant program at the state level. It is important that the grant program is administered by an agency that is familiar with the needs of children, youth, and families.
Partnerships	Encouraging partnerships helps to diversify resources and provide more sustainability. Often applications have a "requirement, preference, or priority" for organizations working with school and community partners.
Authorized Activities	This section provides a description of what activities funded programs should undertake. Examples: • Quality afterschool programs provide access to healthy snacks and meals.

	• Time for physical activity – another component of health and wellness- the recommended time is about 30 minutes per day • STEAM or STEM • Youth Voice • Meeting the needs of working families • Social and emotional learning, resilience • Protective factors, primary prevention • Summer –Summer is a time when students can lose both math and reading skills. Lack of summer enrichment through elementary may be responsible for more than half the 9th grade achievement gap between low and high income students.
Key Program Elements	The section details what organizations applying for funding should include in their grant application regarding expected program elements, such as local advisory groups, sustainability, staff qualifications or ratios, transportation, etc. Proposed Application Elements: • Program sustainability • Transportation
Quality Supports	This section can specify the type of training or professional development (including coaching and technical assistance) that should be in place to support funded programs. Consider including a set aside of administrative/quality funds (a percentage of the funds provided to local grantees) that can be awarded at the state level to a state afterschool network or other entity to provide quality support to programs.
Measures of Effectiveness and Reporting Requirements	This section speaks to the outcomes desired by the state afterschool grant program. This section also clarifies what program data should be tracked, reported, and evaluated.

Funding Authorizations	It is important to specify the minimum grant amount that can be given to an organization and to also consider if multi-year grant awards will be required.