

# **GEER FY 22 Annual Performance Reporting Requirements**

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# Important

**THE FOLLOWING SLIDES ONLY  
INCLUDE THE REQUIREMENTS  
FOR THE FY 22 GEER I APR.**

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# GEER I Reporting Requirements

The US Department of Education has released final data collection reporting requirements for all GEER fund grants (GEER I and II).

Comprehensive data are required to be submitted by states (SEAs) and LEAs regarding their usage of GEER grant funds

Most of the required data elements (fiscal, program and personnel) are new and are not currently captured through existing AOE collections

Data response types include a combination of Y/N (or True/False) and open-ended responses (as applicable)

# GEER FY 22 APR Reporting Timeline

## Report Availability

- GMS report available from May 1-May 31, 2023, at 11:59PM

## Submission Importance

- CTE Centers must submit GMS report by May 31, 2023, to ensure that AOE can meet its reporting deadlines to US Ed.

## Office Hours

- AOE office hours will begin May 8 (Monday) 11:30-12:30pm. Invitation forthcoming.

# Key Definitions

For the purposes of this report, the VT-AOE is defining “expenditure” as a charge paid, or accrued but not yet paid, which is presumed to benefit the current fiscal year.

AOE will use Statbook to pull expenditure data for the relevant reporting period and will report on behalf of CTE Centers

CTE Centers will be asked to answer Yes/No survey questions based on general expenditure categories, but do not need to report specific expenditure amounts in these categories (see slide 16 for the list of categories and slide 19 for recommendations on how to gather this information)

# Reporting Periods

Reporting periods must remain distinct, and any expenditure should be counted in **ONLY ONE** reporting period:

FY 21

- GEER I: October 1, 2020 –June 30, 2021 (portion of state fiscal year FY21)

FY 22

- **GEER I: July 1, 2021 –June 30, 2022**
- **GEER II (if applicable): July 1, 2021- June 30, 2022**

FY 23

- GEER I: July 1, 2022 –September 30, 2022
- GEER II (if applicable): July 1, 2022- June 30, 2023

FY 24

- GEER II (if applicable): July 1, 2023- September 30, 2023

# Reporting Requirements



- LEAs/CTE Centers must complete all sections of this report based on all GEER I funds received, as applicable



- All items require a response



- Refer to budget and narrative response information provided in GEER I funding application(s) and associated Statbook entries, as applicable, while completing this reporting. This will help to ensure reported responses are consistent with information in your approved funding application and expenditures

# GEER I Data Reporting Elements

## Fiscal

- Total amounts allocated, and actual expenditures. (**AOE will report this data**)
- Reporting of planned uses of funds based as a percentage of funds remaining

## Program

Series of survey-style Yes/No responses across 6 spending categories:

- Ed Technology
- Addressing needs of underserved student populations
- Mental health services and supports
- Supplies to prevent spread of COVID-19
- Extended learning opportunities
- Other (provide description)



# GEER I Data Reporting Elements

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## Search

Go to the “Available” section in GMS (below “Created” section.)

## Find

Find the “GEER Performance Report” under Central Data Collections.

## Create

Select “Create”

# Finding the FY 22 APR Report

Select Fiscal Year:



[Click to view Funding Summary](#)

Created

Central Data Collections

Application Name	Revision	Status	Date	Actions
Central Data	Amendment 1	Final Approved	6/6/2022	<a href="#">OPEN</a> <a href="#">REVIEW SUMMARY</a>
GEER Performance Report	Original Application	Not Submitted		<a href="#">OPEN</a> <a href="#">REVIEW SUMMARY</a>



# GMS Report Walkthrough

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When do we need to submit our FY 22 report in GMS?

- The reporting window is from **May 1-May 31, 2023**

Who can fill out the report?

- Anyone who had permissions to complete GEER I application and/or Business Managers

Who can submit the report?

- Authorized signatories/whomever was authorized to submit GEER I application

# GEER APR Overview

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## GEER Performance Report

**Annual Reporting:** This report will be completed based on activities in each State's Fiscal Year 2022 for GEER. For the purposes of this report, the VT AOE will use the state fiscal year of July 1 to June 30, 2022.

GEER I under the Coronavirus Aid, Relief, and Economic Security (CARES) Act

### Annual Report

Second Annual Report

### Third Annual Report

Fourth Annual Report

### Applicable Reporting Period

October 1, 2020 - End of Fiscal Year 2021

### Fiscal Year 2022

Fiscal Year 2023\*

\*Note: Annual performance reports are required until all funds have been liquidated. Given the variation in State Fiscal Year closes and the rate at which states and subgrantees expend funds, some states may be required to submit an additional annual report(s) to cover activities that occur between the close of State Fiscal Year 2023 and the end of the respective grant period for GEER I and GEER II.

# GEER APR Definitions

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## Definitions

These definitions are provided for the purposes of this reporting activity.

Awarded : A grantee awards funds when it makes a subgrant to an LEA/CTE Center or when it enters into a subgrant or contract with a subrecipient.

CARES : (GEER I) Coronavirus Aid, Relief, and Economic Security Act

CRRSA : (GEER II) Coronavirus Response and Relief Supplemental Appropriations of 2021

Expended : The actual spending of money; an outlay. For purposes of this reporting, expenditures are defined as a charge paid, or accrued but not yet paid, which is presumed to benefit the fiscal reporting year.

GEER : Governor's Emergency Education Relief Fund

LEA : Local educational agency

Planned Uses of Funds : Remaining funds that have been earmarked or budgeted for specific purposes are considered "Planned Uses" of Remaining Funds. The Department acknowledges these plans may change; please provide the State's most current information regarding budgeted or earmarked uses of remaining funds.

SEA : State educational agency

# GEER APR Contact Info

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## Contact Information

### Report Approval / Disapproval Copy Email Addresses

- Unless you complete this section, ONLY the superintendent will be emailed when this report is approved or returned for changes. Check this box to add email addresses for up to five (5) additional people who will receive copies of the review letter or notice of approval.

### Person Completing This Report

Name:

Position Title:

Email Address:

Phone:    extension

# GEER I- Expended Funds

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## GEER I Expended Funds

In the section below, indicate if your CTE Center expended any GEER funds on any of the items below in the current reporting period. GEER refers to CARES (GEER I) or CRRSA (GEER II) funds. Please note that the United States Department of Education supplied the VT-AOE with the following list and requires responses to each. The VT-AOE has used Statbook to determine the Funds Expended as of June 30, 2022 and has included the amount below as a reference.

Award Amount: \$ **387,293.77**

Funds Expended as of June 30, 2022 : \$

Were GEER I funds used to support any of the following items during the current reporting period?

1. Purchasing educational technology (including hardware, software, and connectivity), which may include assistive technology or adaptive equipment.

Yes  No

2. Activities focused specifically on addressing the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth.

Yes  No

# Hints on how to complete Expended Funds questions

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## [Accounting Guide for GEER 1 APR FY 22](#)

Use the Accounting Guide object/function codes, detailed accounting records (from reporting period) and GEER I application and budget details to answer survey questions on expenditures and planned uses.



# GEER I Planned Uses

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GEER I EXPENDED FUNDS **GEER I PLANNED USES**

## GEER I Planned Uses

In the section below, for each CTE Center awarded GEER I funds, provide the % of Remaining Funds that have Planned Uses for the purposes below. As a reminder, the US Department of Education defines planned uses as remaining funds (those not expended during the current reporting period) that have been earmarked or budgeted for specific purposes. Planned uses of funds should be reported according to their planned use as of June 30, 2022 reporting period. The Department understands that these planned uses could change, and you will not have to reconcile the planned uses you report against future expenditures.

Award Amount: \$ **387,293.77**







Funds Expended as of June 30, 2022 : \$

Funds Remaining as of June 30, 2022 : \$ **387,293.77**

Planned Uses of Remaining Funds - GEER I (% of Remaining Funds). Please note that categories must sum to 100% of Remaining Funds.

Remaining Funds Planned for Purchasing educational technology:	<input type="text"/>
	%
Remaining Funds Planned for Providing mental health services and supports:	<input type="text"/>
	%
Remaining Funds Planned for Sanitization and minimizing the spread of infectious diseases: including cleaning supplies and staff training to address sanitization and minimizing the spread of infectious diseases	<input type="text"/>
	%

# GEER I Planned Uses cont.

Remaining Funds Planned for Extended learning time opportunities, including tutoring, summer learning, and supplemental afterschool programs:	<input type="text"/>
	%
Remaining Funds Planned for Other (uses of funds not included above): (0 of 500 maximum characters used)	<input type="text"/>
<b>B</b> <b>I</b> <b>U</b>      	%
<div style="border: 1px solid black; height: 150px; width: 100%;"></div>	
Not yet determined:	<input type="text"/>
	%
Total:	<input type="text"/> %

# GEER I Planned Uses (cont.)

In this section, please provide the total % of Remaining GEER I Funds that are Planned for activities focused specifically on addressing the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth.

Please note, that this % should include funds planned for purposes also included in the section above if those planned uses are focused specifically on addressing the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth.

% Remaining Funds Planned for activities focused specifically on addressing the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth:

 %

**CALCULATE TOTALS**

**SAVE PAGE**

# GEER I Submit

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## Submit

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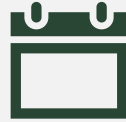
The Consistency Check must be successfully processed before you can submit your application.

Applicant Data Entry

Applicant Administrator

AOE Review

# Resources and Next Steps



AOE weekly office hours will be held starting May 8 (Monday) through May 22nd.



Questions regarding the GEER APR should be directed to Zhana Garcia ([Zhana.Garcia@partner.Vermont.gov](mailto:Zhana.Garcia@partner.Vermont.gov)) and she will direct them to the appropriate person within AOE.



The GMS Helpdesk can respond to questions re. technical issues within GMS ([AOE.GMSHelp@vermont.gov](mailto:AOE.GMSHelp@vermont.gov))



**Questions?**