

## Policy G4 - Endorsements

### Policy on Forming Endorsement Revision Groups

The Vermont Standards Board for Professional Educators (VSBPE) has set a schedule to revise endorsements on a five-year cycle so that endorsements keep current with national standards and best practices. The Office is responsible for convening revision groups comprised of experts in the field to review the existing endorsement and make revision recommendations to the Board.

The purpose of Policy G4 is to provide information about the participants and expertise of endorsement revision groups.

1. Endorsement revision groups must be comprised of a majority of practicing, Level II educators who hold the same endorsement as the endorsement to be revised that are employed in a Vermont public school.
2. Endorsement revision groups must be comprised of higher education faculty when higher education faculty from Vermont are available. The importance of input from the pre-service perspective is such that the Office may consider participation from out of state higher education faculty when none is available from within Vermont. Also, the importance of input from the pre-service, higher education perspective is such that the Office may consider adjusting the timing of the endorsement revision, with Board approval, to accommodate the availability higher education input from Vermont.
3. AOE content specialists must be included in endorsement revision groups when available. This is important because of the content specialists' relationship with the field. Including AOE content specialists in endorsement revision groups not only contributes expert level input, it also facilitates invaluable, informed communication to the field pertaining to changes to endorsements.
4. The expertise sought by the Office is the comprehension of the endorsement knowledge standards and the ability of the endorsement performance standards coupled with an awareness of the expertise in unison with one's practice.
5. Sometimes other stakeholders may provide necessary input like when the revision of one endorsement may impact another endorsement. Or, for example, when the revision of an endorsement may impact the roles and responsibilities of those who work in public schools. In this example, it may be appropriate to include administrators. It may be appropriate to include individuals who hold a clinical license that is relevant to the endorsement, for example. It may be appropriate to include employees of other state agencies. For example, the Department of Health in the case of the school nurse or the Department of Motor Vehicles in the case of driver education.
6. General representation from interested members of the public is included in the specified public comment period. This ensures that every endorsement revision is an open, public process. Members of the general public may make comments in the specified public comment period and may also make comments at the Board meeting/s when the Board reviews endorsement revision recommendations.

Adopted: \_\_/\_\_/\_\_