

**VSBPE**

**Date: January 10, 2019**

**Item: Assistant Director of Adult Education**

**ITEM: Shall the VSBPE vote to approve the revised (20) Assistant Director of Adult Education endorsement?**

**AGENCY RECOMMENDED ACTION:**

**That the Vermont Standards Board for Professional Educators votes to approve the revised (20) Assistant Director of Adult Education endorsement with the added statements; *when adding a second administrative endorsement, the full 300 hour requirement may not be required and the School Leaders Licensure Assessment - Test Code: 6011; is required for all educators seeking any administrator endorsement unless they have completed Master's degree in Educational Leadership.***

**BACKGROUND:** On December 3, 2018, a larger than average endorsement revision group, consisting of administrators in the field (who hold more than 40 administrative endorsements between them) and representatives from higher education, met to revise the administrator endorsements. A main of topic of the conversation revolved around making the processes of becoming an administrator and hiring an administrator easier while maintaining high quality administrator standards. The conversation resulted in revised administrator endorsements that have two parts. The first details competencies that must be met for any of the administrator endorsements. The second details the competencies unique to the specific type of administrator endorsement. A great deal of the conversation focused on the Professional Standards for Educational Leaders in conjunction with Vermont Core Leadership Standards. There was unanimous agreement that the 300 hour requirement be required for an initial administrator endorsement. There was unanimous approval of the Agency's current practice of accepting a previous 300 hours of field experience for applicants adding an administrator endorsement when appropriate to the endorsement. There was unanimous agreement that the Agency formalize the practice so that when applicants are adding a second administrative endorsement, the full 300 hour requirement may not be required.

**RATIONALE:** The Vermont Standards Board for Professional Educators has set to revise endorsements on a five year cycle, the administrative endorsements are up for revision. The requirement of the School Leaders Licensure Assessment demonstrates knowledge competency of educational leadership when the required master's degree is in another area other than educational leadership.

**Attached:** Revised (20) Assistant Director of Adult Education, Administrative Endorsements Summary of Changes

5440-20 Assistant Director for Adult Education

~~(Revised June 2013)~~

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*The holder is authorized to design, implement, and administer educational and employment and training programs for adults in Vermont's career and technical centers.*

~~In order to qualify for any Vermont administrator endorsement the candidate shall demonstrate competencies in Core Leadership Standards for Vermont Educators through experiences and expertise as evidenced below:~~

- ~~· Master's Degree~~
- ~~· Leadership Coursework~~
- ~~· Course work required for the specific administrator license~~
- ~~· Knowledge and application of school law, state regulations, and school board process to develop policies~~
- ~~· Leadership experience evidenced by documentation of 300 hours of supervised field experience that shows competency in the Core Leadership Standards through evidence aligned to each of the Professional Standards for Educational Leaders.~~

~~In order to qualify for an administrator endorsement, the candidate shall demonstrate the following:~~

- ~~1. A Master's degree~~
- ~~2. Competence in the Core Leadership Standards for Vermont Educators~~
- ~~3. An Administrative Internship consisting of a minimum of 300 hours of supervised, substantive field experience in two or more types of school settings (see 5150 of the Rules Governing the Licensing of Educators and the Preparation of Educational Professionals for more information)~~

In order to qualify for an Assistant Director for Adult Education endorsement, the candidate shall also demonstrate the following:

4. Three (3) or more years of experience in workforce development/training (e.g., human resources, employee training and development, career technical education or counseling, management of a post-secondary continuing education program)
5. Principles of adult learning and knowledge of local, regional, state, and federal resources available to adult learners

6. The ability to conduct work force and community needs assessments (e.g., identify individual training needs for personal and/or professional growth, identify community needs)

~~7. Additional Requirements: School Leaders Licensure Assessment—Test Code: 6011; For educators seeking any administrator endorsement through Vermont’s transcript review process unless they have completed a VT approved program or hold a current administrator endorsement.~~