



**Act 78: Adult Education and Literacy HSCP
Student Access Study Committee -
September 12, 2023, 3:00 p.m. – 4:00 p.m.**

Microsoft Teams Virtual
Meeting Call In: 802-552-
8456
Conference ID: 742 867 33#

**DRAFT MEETING
MINUTES**

Present: **Heather Bouchey**, Vermont Agency of Education; **Mary-Katherine Stone**, Vermont House of Representatives; **Martine Gulick**, Vermont Senate; **Xusana Davis**, Office of Racial Equity; **Catherine Kalkstein**, Central Vermont Adult Basic Education; **Jess DeCarolis**, Vermont Agency of Education

AOE: Suzanne Sprague

Others: Mike McGraith, Vermont Principals' Association; Matthew DeGroot, Action Circles, Cara Zimmerman, Vermont School Boards Association

Call to Order, Introductions and Roll Call, Amendments to Agenda

Interim Secretary Bouchey, Agency of Education, called the meeting to order at 3:05 p.m. She provided a welcome and introductory remarks. She said that DeCarolis will be her designee. Committee members introduced themselves. There were no amendments to the agenda.

Review of Statute and Working Group's Purpose

Interim Secretary Bouchey reviewed the statute and the working group's purpose. She noted that the final product of the study committee is due by January 15, 2024.

Election of Chair, Vice Chair and Minute Taker

Interim Secretary Bouchey explained the duties of the chair. DeCarolis suggested that since the study committee's work involves school districts, that the working group consider adding a school district representative.

Interim Secretary Bouchey asked for a motion to elect a chair of the study committee. Stone made the motion. Kalkstein seconded. The motion passed.

Gulick nominated Kalkstein. Stone seconded. Kalkstein noted that she is willing to serve in this capacity. Stone made a motion to elect Kalkstein as chair. Gulick seconded. The motion carried.

Chair Kalkstein asked for a motion to elect a vice chair. Davis made the motion. Stone seconded. The motion carried.

Chair Kalkstein asked for nomination for vice chair. Gulick nominated Stone. Davis seconded. The motion carried.

Stone nominated Davis as minute taker. DeCarolis seconded. The motion carried.

Public to be Heard

Mike McGraith, Associate Director of the Vermont Principal's Association, addressed the Study Committee. He appreciates the idea of having public school representation on the committee. He is willing to step into that role.

Matthew DeGroot, Action Circles, introduced himself to the Study Committee and said he was listening into the meeting on behalf of the Adult Education Literacy Network.

Next Meeting, Meeting Cadence

After discussion, the meeting dates are as follows: October 3, October 24, November 14 and December 5 from 3:30 p.m. – 5:00 p.m. All meetings will be virtual. Additional meetings will be added if needed. Discussion followed on the topics of the final report, Open Meeting Law, additional meetings, and benefit of increasing stakeholder representation on the Study Committee.

Other

Discussion occurred regarding the next meeting, what to prepare in advance and review to orient the group towards meeting the statutory requirements, reading materials that can be shared, the Act 74 Study of Integrated Adult Education and Training and historical documentation to help inform, AOE presentation to help inform the Study Committee, rules and statutes that govern Adult Education and Flexible Pathways, using plain language on the final product and translating it if possible, and adding a school district representative.

Gulick made a motion to add McGraith to the Study Committee. DeCarolis seconded. The motion carried.

Adjourn

Gulick made a motion to adjourn. Stone seconded. The vote passed.

The meeting adjourned at 3:57 p.m.

Minutes prepared by Suzanne Sprague